

संख्या- 6003

दिनांक- 07-03-2017



**सोसाइटी के नवीनीकरण का प्रमाण - पत्र**  
(अधिनियम संख्या 21, 1860 के अधीन)



नवीनीकरण संख्या- 1833/2016-17

फाईल संख्या AL- 22232

एतद्वारा प्रमाणित किया जाता है कि नेहरू ग्राम भारती


4/8 मालवीय रोड, जार्जटाउन, इलाहाबाद

को दिये गये रजिस्ट्रीकरण प्रमाण-पत्र संख्या 1117/2006-2007

दिनांक 02.01.2007 को दिनांक 02.01.2017 से पाँच वर्ष की अवधि के लिए नवीकृत किया गया है।

1100/- रुपये की नवीनीकरण फीस सम्यक् रूप से प्राप्त हो गयी है।

दिनांक 28.02.2017

  
सोसाइटी के रजिस्ट्रार,  
उत्तर प्रदेश



उत्तर प्रदेश UTTAR PRADESH

45AB 877219

नेहरू ग्राम भारती, 104 मालवीय रोड  
इलाहाबाद से. नं. १२१३२ इलाहाबाद  
निभावाकली

*Ashok*  
30/11/12



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AMMENDED  
**MEMORANDUM**

1. Name :

The Society shall be 'Nehru Gram Bharati' herein after referred to as 'the institute'.

2. Registered Office :

The registered office of the institute shall be situated in 104- f/3, Malviya Road, George Town, Allahabad, U.P. India

2. A. Working Area: - All over India

3. Objectives:

The aims and objectives for which the rural institute proposed to be established are as under:

- 3.1. To work for the educational enlistment of the rural and general public irrespective of caste, creed, sex & religion.
- 3.2. To make the necessary changes in the prevalent educational system in order to cater to the needs of new vocations that are being created increasingly with explosions in the areas of science & technology and to adopt a system in education which would promote and stress on "Learning by Doing" inculcated through extension of education and through distance learning mode.
- 3.3. To impart free education to the poor, helpless handicapped and needy children/students, to carry out teaching activities at the campus and to award diplomas and degrees at the level of bachelor, master, doctoral & post-doctoral level.
- 3.4. To carry high quality teaching and research and work for the advancement of knowledge and its dissemination through various research programmes undertaken in-house by substantial number of full time faculty/research scholars (Ph.Ds and Post Doctoral) in diverse disciplines.
- 3.5. To carry out extension activities in the area of rural craft (carpentry, smithy, pottery, leather work etc.), agriculture, animal husbandry, fisheries, forestry, floriculture, horticulture etc, in order to create employment in the rural sector.
- 3.6. To organize short term training programs for farmers, farm workers and others in various aspects of agriculture sciences.
- 3.7. To carry out training programs for the village, block and district level officials/non-officials concerned with agriculture & rural development.
- 3.8. To carry out extension advisory work through direct as well as through distance mode in villages of U.P. and neighboring states.
- 3.9. To do all such other acts and things as may be necessary or desirable to further the objects of the institute.

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70 And also to establish Nehru Gram Bharati University incorporating Rajiv Gandhi P.G. College with all its institutes including Teacher's education, special education, rural institute, comprising agricultural science & allied courses. Rural Engineering and Technology, Rural Business Management comprising MBA & MCA, Women's Empowerment through Priyadarshini Women's College, Medical and Para-Medical courses, Mass communication and Journalism, Distance Education and Extension and any other important & vocational/professional courses.

4. Interpretation of the objectives.

The Institute is established for public benefit and accordingly the objectives of the institute as set forth above will be interpreted and restricted to mean such objectives and purposes as are regarded in law to be a public charitable in nature.

4.1.1. The institute shall be open to all persons of whatever race, religion, creed, caste, class & geographical area of the country. No test or condition shall be imposed as to religious belief or occupation in admitting or appointing members, students, teachers, workers or in any connection what so ever.

4.1.2. No capitation fee shall be charged in any form in consideration for admission.

4.2 Income & Property of the Institute to be applied for objectives only.

The income and property of the Institute howsoever derived shall be applied toward promotion of the objectives as set forth in this Memorandum of Association.

4.3. No portion of the income and property of the institute shall be paid or transferred directly or indirectly, by way of dividend, bonus or otherwise howsoever by way of profit to the persons who were at any time or are members of the institution deemed to be university or to any of them or any persons claiming through them, provided that nothing herein contained shall prevent the payment in good faith of remuneration to any member thereof or other person as consideration for any service rendered to the institution deemed to be university or for traveling or other allowances and such other charges.

5. Members of the Board of Management:

The names and addresses and occupations\* of the first members of the Board of Management to whom under rules, the management of the Institute is entrusted till the various authorities in accordance with the rules are constituted, are given below as required under the Societies Registration Act, 1860. The convener will be decided in it's first meeting.

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प्रताप

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S. No.	Name & Address	Occupation	Designation
1.	Shri V.N. Khare S/O Shri Bishambhar Nath Khare, (Ex. Chief Justice Of India) 11, Liddle Road, George Town, Allahabad, U.P.	Public Service	Member
2.	Shri Naval Kishore Sharma S/o Shri Mool Chand Sharma. Governor (Gujarat), Rajbhavan, Gandhinagar, Gujarat.	Public Service	Member
3.	Shri Jagdish Narain Misra S/o Sh. B.R. Misra 12 Park Street New Delhi 110001.	Public Service	President
4.	Shri K.N. Singh S/o Shri Devi Dayal Singh 151, Transport Nagar, Korba, Chhattisgarh	Business	Member
5.	Shri Syed Mohd. Rehan Shamim Hashmi S/o Late, Shri Mohd. Shamim Hashmi, Mohalla Amla-Patti, P.O. Motihari., distt. East Champaran, Bihar.	Public Service	Member
6.	Dr. Ambika Prasad Morarka S/o Mahabeer Prasad Morarka. 24b Carmicheal Road, Mumbai, Maharashtra.	Business	Treasurer
7.	Shri. Rameshwar Prasad Bansal, S/o Shri Matu Ram C-793, Vikaspuri, New-Delhi- 18	Public Service	Member
8.	Shri Manish Mishra S/o Shri J.N. Mishra. Village & P.O. Dhanachuli. Nainital, Uttaranchal	Public Service	Secretary
9.	Shri Shesh Nath Ojha S/o Shri Uma shankar Ojha. C-14, Vivekanand Puri, Lucknow U.P.	Public Service	Member
10.	Smt. Smita Lal W/o Shri Manu Lal. V-28/4, DLF City Phase III, Gurgaon - 122 002	Business	Member

11- Abhinav Tripathi S/o Mr. K.D. Tripathi, A-5, Sec-19

Gautam Buddha Nagar, U.P.

Public Service

Member

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### **Powers & Functions of the Institute :**

To carry out the above objectives and for management and properties of the institute, the Institute shall have the following powers :-

- 1.1. To establish courses of study and research and to provide instruction in such branches of study as the institute deems appropriate for advancement of learning and dissemination of knowledge in such branches.
- 1.2. To Confer degrees and to grant Diplomas and/or Certificates to persons who have satisfactorily completed the approved courses of study and/or research as may be prescribed and shall have passed the prescribed examinations.
- 1.3. No benefaction that involves conditions and obligations opposed to the spirit and objectives of the Institution shall be accepted by the Institute.
- 1.4. To institute and award visitor ship, fellowship, exhibits, prizes & medals and prescription of the conditions thereof.

### **2. Admission :**

Admissions shall be made on an all India basis to the identical courses in all deemed to be universities through a common entrance test conducted either by the University Grants Commission or by an institution/ Agency identified and approved by the UGC.

### **3. Review & Inspection :**

The functioning of the institution deemed to be university may be reviewed after a period of every 5 year or earlier, if necessary, by a Committee appointed by the UGC.

The UGC may cause an inspection to be made by such person or persons as it may direct of the Institute, its buildings fixtures and fittings, laboratories and equipment, its examinations, teaching and other work conducted or done by the Institute, and to cause an enquiry to be made, if considered necessary by the Central Government / UGC, in respect of any matter connected with the administration or finances of the Institution (deemed to be University).

- ii) The UGC shall, in every case, give notice to the institution deemed to be university of its intension to cause an inspection or inquiry to be made and on receipt of such a notice, the institution deemed to be university shall have the right to make such representations to the Commission as it may consider necessary.
- iii) Where an inspection or inquiry has been caused to be made by the Commission, the institution deemed to be university shall be entitled to appoint a representative who shall have the right to be present and to be heard at such inspection or inquiry.
- iv) The UGC may communicate the result of such inspection or inquiry together with such advice as it may be pleased to offer as to the action to be taken by the institution deemed to be university to the Vice-Chancellor who shall communicate the same to the Board of Management.

- v) The Board of Management shall give proper consideration to the said communication regarding the result of inspection or inquiry and the proposals for action by the institution deemed to be university and communicate to the Commission the action, if any, which it proposes to take or has taken the result of such inspection or inquiry.
- vi) Where the Board of Management does not, within a reasonable time, take any action to the satisfaction of the Commission, the Commission may, after giving due consideration to the explanation furnished or representation made by the Board of Management to it, issue such directions as it may think fit and the Board of Management shall comply with such directions.

## **RULES OF THE INSTITUTE**

### **1. Short Title**

These rules shall be called the rules of the "Nehru Gram Bharati"

### **2. Address of the Institute**

The registered office of the Institute shall be situated at 104 F/3 Malviya Road, George Town, Allahabad, (U.P.)

### **3. Definitions (to be in alphabetical order)**

In these Rules unless the context otherwise requires:

- (a) "Act" means the University Grants Commission Act, 1956 [Act 3 of 1956].
- (b) "Academic Council" means the Academic Council of the Institute.
- (c) "Authorities" mean the authorities of the Institute.
- (d) "Board of Management" means the Board of Management of the Institute.
- (e) "Commission" means the University Grant Commission (UGC).
- (f) "Committee of Experts" means an institution operating under the administrative, academic and financial control of the sponsoring body and declared as such under the Notification.
- (g) "Emerging area of knowledge" means such area of knowledge as may be notified from time to time by the Commission on the recommendation of a Committee of Experts constituted by the Commission for the purpose; and, such Committee shall make its recommendation having regard to the stage of development of studies and research in relevant disciplines as well as the potential and need for raising standards of study and research thereof, in India.
- (h) "Government." means the Central Government, unless the context so specifies.
- (i) "Institution" means an institution for higher education engaged to teaching and research of high academic standards at the undergraduate, post-graduate of higher levels.
- (j) "Institution deemed to be university" means an institution the higher education so declared, on the recommendation of the Commission, by the Central Government under Section 3 of the Act.

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- (k) "Notification" means a notification issued by the Central Government in the Official Gazette declaring and institution for higher education, as an institution deemed to be university U/S 3 of the UGC Act 1956.
- (l) "President" means convener of the sponsoring Society or Trust.
- (m) "Sponsoring body" means a body being a charitable or a not-for-profit Society or Trust making an application for declaring an institution under its administrative, academic and financial control as a deemed to be university.
- (n) "Statutory body" means a body constituted under any law for the time being in force for determining or maintaining standards of quality in the relevant areas of higher education and bodies known as All India Council for Technical education (AICTE), Medical Council of India (MCI), Dental Council of India (DCI), National Council for Teacher Education (NCTE), Bar Council of India (BCI), Indian Nursing Council (INC), etc, shall be the Statutory bodies for the purposes of the Regulations.
- (o) "Vice-Chancellor" means Vice-Chancellor of the Institute.

4. **Authorities of the Institute**

The following shall be the authorities of the Institute:

1. Board of Management
2. Academic council
3. Faculty Board
4. Planning and Monitoring Board
5. Board of Studies
6. Research Council
7. Finance Committee
8. Advisory Committee
9. Selection Committee
10. Such other authorities as may be declared by the byelaws to be authorities of the Institute.

5. **Powers & Composition of the Board of Management**

(a) **Composition of the BOM**

The Board of Management shall be the highest governing body of the Institute to be headed by the Vice-Chancellor or a distinguished academic; this body shall consist of ten member and maximum of twelve members. It shall consist of :

- (i) Vice-Chancellor or a distinguished academic Chairperson.
- (ii) Pro Vice-Chancellor (wherever applicable)
- (iii) Deans of Faculties not exceeding two (by rotation based on seniority)
- (iv) Three eminent academicians as nominated by the chancellor
- (v) One eminent academic to be nominated by the Central Government in consultation with UGC.
- (vi) Two teachers (from Professors, Associate Professors) by rotation based on seniority
- (vii) One nominee of the sponsoring Society.



(viii) The Registrar, who shall be the Secretary.

(b) The term of membership of the Board of Management and its powers shall be as follows:

**Terms of Membership**

- (i) All the members of the Board of Management other than the ex-officio and the members of the teaching staff shall hold office for a term of three years and shall be eligible for reappointment.
- (ii) Members of teaching staff in the above shall hold office for a period of 2 years or till such time as they continue to be members of the teaching staff, whichever is less.

(c) **Powers of the Board of Management:**

The Board of Management shall be the principal organ of Management and principal executive body of the institution deemed to be university and shall have the following powers, namely:

- i) To establish, on the advice of the Academic Council, Divisions and Departments for the academic work and functions of the institution deemed to be University and to allocate areas of study, teaching and research to them;
- ii) To create teaching and academic posts, to determine the number, cadres and qualifications thereof as approved by the Commission, and statutory body concerned and the emoluments of such posts in consultation with the Finance Committee;
- iii) To appoint such Professors, Associate Professors (Reader), Assistant Professors (Lecturers) and other academic staff as may be necessary on the recommendation of the Selection Committee;
- iv) To lay down the duties and conditions of service of the Professors, Associate Professors and Assistant Professors and other academic staff of the institution deemed to be university in consultation with the Academic Council;
- v) To provide for appointment of Visiting fellows and Visiting Professors;
- vi) To create administrative, ministerial and other necessary posts in terms of the cadres laid down and to make appointment thereof in consultation with the Finance Committee;
- vii) To constitute, for the benefit of the teaching, academic, technical, administrative and other staff, such pension, insurance, provident fund and gratuity as it may deem fit and aid in the establishment and support of Association, Institution, Funds, Trusts and conveyances calculated to benefit the staff and the students of the Institution deemed to be University;
- viii) To regulate and enforce discipline among the employees of the institution deemed to be university and to take appropriate disciplinary action, wherever necessary;



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*[Signatures]*



- (ix) To entertain and adjudicate upon and, if thought fit, to redress any grievances of the employees and students of the institution deemed to be university;
- x) To grant leave of absence to the Vice-Chancellor and to make necessary arrangements for carrying of his/her functions during the period of absence;
- xi) To approve the award of Degrees and diplomas based on the results of examinations and tests and to confer, grant or award degrees, Diplomas, Certificates and other academic titles and distinctions;
- xii) To fix the emoluments and traveling and other allowances of examiners, moderators, tabulators and such other personnel appointed for examinations in consultation with the Academic Council and the Finance Committee;
- xiii) To institute Fellowships, including Travel fellowships, Scholarships, Studentships, Medals and Prizes in accordance with the Rules to be framed for the purpose;
- xiv) To advise the Holding Trustees (if any) on matters regarding acquisition, management and disposal of any immovable property on behalf of the institution deemed to be university;
- xv) To purchase, take on lease or accept as gift or otherwise any land or buildings or works which may be necessary or convenient for the purpose of the institution deemed to be university, on such terms and conditions as it may deem fit and proper, and to construct or alter and maintain any such building (s) or works (s);
- xvi) To transfer or accept transfers of any movable property on behalf of the institution deemed to be university;
- xvii) To execute in consultation with the Holding Trustees (if any) conveyance, transfer Government Securities, re-conveyances, mortgages, leases, bonds, licenses and agreements in respect of property, movable or immovable, belonging to the institution deemed to be university or to be acquired for the purposes of the institution deemed to be university;
- xviii) To issue appeals for funds for carrying out the objectives of the institution deemed to be university and, consistent with the provisions of the objectives, to receive grants, donations, contributions,
- xix) To raise and borrow in consultation with the Holding Trustee (if any) money on bonds, mortgages, promissory notes or other obligations or securities founded or based on any of the properties and assets of the institution deemed to be university, or without any securities, upon such terms and conditions as it may think fit and to pay out of the funds of the institution deemed to be university, all expenses incidental to the raising of money and to repay and redeem the money borrowed;
- xx) To draw and accept and make and endorse discount and negotiate government of India's and other promissory notes, bills of exchange, cheques or other negotiable instrument;

- xxi) To maintain a fund to which shall be credited:
- (a) All money provided by the Central or State/UT Government (s)/University Grant Commission;
  - (b) All fees and other charges received by the institution deemed to be university;
  - (c) All money received by the institution deemed to be university as grants, gifts, donations, benefactions, bequest or transfers and
  - (d) All money received by the institution deemed to be university in any other manner or from any other source;
- xxii) To open account or accounts of the institution deemed to be university with anyone or more scheduled banks and to lay down the procedure for operating the same;
- xxiii) To deposit all moneys credited to the funds in scheduled banks or to invest them in consultation with the Finance Committee;
- xxiv) To invest the funds of the institution deemed to be university or money entrusted to the institution deemed to be university in or upon such securities and in such manner as it may deem fit and from time to time transpose any investment;
- xxv) To maintain proper accounts and other relevant records and prepare Annual Statements of Accounts, including the balance sheet for every previous financial year, in such form as may be prescribed by the Regulations/Bye-Laws;
- xxvi) To manage, regulate and administer the revenue, the finance, accounts, investments, properties, business and all other administrative affairs of the institution deemed to be university and for that purpose to appoint such agent or agents as it may deem fit;
- xxvii) To provide building or buildings, premises, furniture, fittings, equipments, appliances and other facilities required for carrying on the work of the institution deemed to be university;
- xxviii) To establish, maintain and manage residencies for faculty and staff and hostels for the students of the institution deemed to be university;
- xxix) To recognize and maintain control and supervision on hostels owned and managed by other agencies for the students of the institution deemed to be university and to rescind such recognition;
- xxx) To appoint such committees for such purpose and with such powers as the Board of Management may think fit to co-opt such persons on these Committees as it thinks fit;
- xxxi) To appoint in order to execute an instrument or transact any business of the institution deemed to be university, any person as attorney of the institution deemed to be university with such powers as it may deem fit;
- xxxii) To appoint Auditor (s) for the ensuing year;
- xxxiii) To select an emblem and to have a common seal for the institution deemed to be university and to provide for the custody and use of such seal;

- xxxiv) To delegate all or any of its powers to any committee or sub-Committee constituted by it or the Vice-Chancellor of the institution deemed to be university or any other person;
- xxxv) To conduct all administrative affairs of the institution deemed to be university not otherwise specifically provided for;
- xxxvi) To take all necessary decisions for the smooth and efficient functioning of the institution deemed to be university/

**(d) Meeting of the Board of management**

- (i) The Board of Management shall meet at least four times a year. Not less than 15 days notice shall be given of a meeting of the Board of management. Eight (8) members shall make the quorum for a Board of Management meeting.
- (ii) Every meeting of the Board of Management shall be presided over by its Chairman and in his/her absence, by a member chosen by the members present, from amongst themselves.
- (iii) Each member of the Board of Management including its Chairman shall have one vote, and decisions at the meeting of the Board shall be taken by simple majority. In case of a tie, the Chairman shall have a casting vote.
- (iv) Any business which it may be necessary for the Board of Management to perform may be carried out by circulating appropriate resolution thereon among its members and any resolution so circulated and approved by a simple majority shall be as effective and binding as if such resolution had been passed at the meeting of the Board.
- (v) A copy of the proceedings of each meeting shall be furnished to the Chancellor of the institution deemed to be university as soon as possible after the meeting.

**(e) Termination of Membership**

If a member other than the Vice-Chancellor or those representing the teachers accepts a full time appointment in the Institution deemed to be university or he does not attend three consecutive meetings of the Board of Management without proper leave of absence, he shall cease to be a member of the above Body.

**6. Constitution of Standing Committee and Appointment of Ad-Hoc Committee by the Board of Management**

- (i) Subject to the provision of the Rules/Bys-laws of the Institution deemed to be university, the Board of Management may by a resolution constitute such standing Committee or Ad-hoc Committee or Committees for such purposes and with such powers as the Board may think fit for exercising any power or discharging any functions of the Institution deemed to be university or for inquiring into reporting and advising upon any matter of the deemed to be university.
- (ii) The Board of management may co-opt such persons on the standing Committees or ad-hoc Committees as it may consider suitable.

## Delegation of Powers of the Board of Management

The Board of Management may by a resolution, delegate to the Vice-Chancellor or any other officer of the Standing Committee or the Ad-hoc Committee such of its powers as it may deem fit, subject to the condition that the action taken by the Vice-Chancellor or the officer concerned or the standing Committee or the Ad-hoc Committee concerned in the exercise of the powers so delegated shall be reported at the next meeting of the Board of Management.

### 8. Academic Council

The Academic council shall be the principal academic body of the Institution deemed to be university and shall subject to the provisions of the Rules, have the control over and be responsible for the maintenance of standards of teaching, research and training, approval of syllabus, co-ordination of research activities, examinations and tests within the institution deemed to be university and shall exercise such powers and perform such other duties and functions as may be prescribed or conferred upon it by the Rules of the institution.

#### a) Composition of the Academic Council

(i) The Academic council shall consist of the following persons, namely:

(a) Vice-Chancellor of the Institute – Chairman

(b) Pro-Vice Chancellor (if any)

(c) Dean of Faculties, if any

(d) Heads of the Departments

(e) Ten Professors other than the Heads of the Departments (by rotation and on seniority)

(f) Three Associate Professor from the Departments other than the Heads of the Departments by rotation of seniority.

(g) Three Assistant Professor from the Departments by rotation of seniority.

(h) Three persons from amongst educationists of repute or persons from any other field related to the activities of the Institution deemed to be University who are not in the service of the Institution deemed to be University, nominated by the Vice-Chancellor.

(i) Three persons who are not members of the teaching staff co-opted by the Academic council for their specialized knowledge.

The Registrar, who shall be the Secretary of the Academic Council.

*Handwritten:* Note : The representation of different categories will be only through rotation and not through selection. It may also be ensured that no particular faculty dominates the membership of the council.

#### b) Term of Membership:

The term of members other than the ex-officio members shall be two years.

#### c) Power and Functions of the Academic Council

The Academic Council shall have the following powers and duties, namely.

(a) To exercise general supervision over the academic work of the Institute and to give direction regarding methods of instructions, evaluation or research or improvements in academic standards.



- (b) To promote research within the Institute, acquire reports on such researches from time to time.
- (c) To consider matters of academic interest either on its own initiative or at the instance of the Board of Management or those proposed by the departments/faculties and to take proper action thereon.
- (d) To make arrangements for the conduct of examinations in conformity with the bye-laws.
- (e) To maintain proper standards of the examinations.
- (f) To recognize diplomas and degrees of Universities and other Institutions and to determine equivalence with the diplomas and degrees of the Institution deemed to be university.
- (g) To prescribe courses of study leading to degrees and diplomas of the Institute.
- (h) To appoint examiners, moderators, tabulators and such other personnel for different examinations.
- (i) To suggest measures for departmental co-ordination.
- (j) To make recommendations to the Board of Management on:
  - (i) Measures for improvement of standards of teaching, research and training.
  - (ii) Institution of Fellowships, Traveling Fellowships, Scholarships, Medals, Prizes etc.

Establishment or abolition of departments/centers and to frame Rules/Bye-laws covering the academic functioning of the Institute, discipline, residence, admissions, examinations, award of fellowships and studentships, free-ships, concessions, attendance etc.
- (k) To appoint sub-committees to advice on such specific matters as may be referred to it by the Board of Management.
- (l) To consider the recommendations of the sub-committees and to take such action (including making of recommendations to the Board of Management) as the circumstances on each case may require.
- (m) To take periodical review of the activities of the Department/Centers and to take appropriate action (including making of recommendations to the Board of management) with a view to maintaining and improving the standards of instruction.
- (n) To exercise such other powers and perform such other duties as may be conferred or imposed upon it by the rules and by-laws.
- (o) To recommend institution of Teaching posts, Professors, Associate Professor, and Assistant Professor to the Board of Management.



महोदय  
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## Meeting of the Academic Council

- (i) The Academic Council shall meet as often as may be necessary but not less than three times during the academic year. Not less than 5 days' notice shall be given of a meeting of the meeting of the Academic Council.
- (ii) One third of the total members of the Academic Council shall constitute the quorum for the meeting of the Academic Council.
- (iii) Each member, including its chairman, shall have one vote and decision at the meetings of the Academic Council shall be taken by simple majority. In case of a tie, the Chairman shall have a casting vote.
- (iv) Any business which it may be necessary for the Academic Council to perform except such as may be placed before its meeting, may be carried out by circulation of the resolution among all its members and the resolution so circulated and approved by a simple majority shall be effective and binding as if such resolution had been passed in the meeting of the Academic Council, provided that at least one half of the total number of the members of the Academic Council have recorded their views on the Resolution.

## 9. Faculty Board

- (a) There shall be a board in each Faculty in the University. The FB shall consist of the following:

- |     |                                                                                                                            |          |
|-----|----------------------------------------------------------------------------------------------------------------------------|----------|
| (1) | Dean of the Faculty                                                                                                        | Chairman |
| (2) | All Professors of the Faculty                                                                                              | Members  |
| (3) | Two Associate Professors of the Faculty by rotation of seniority                                                           | Members  |
| (4) | Two Assistant Professors of the faculty by rotation of seniority                                                           | Members  |
| (5) | Two Academicians/Research Scientists from outside the University (nominated by the Vice-Chancellor for a term of 2 years). | Members  |

## (b) Meeting of the FB:

1. The Board shall meet twice a year.
2. A clear notice of fifteen days is required.
3. 1/3<sup>rd</sup> Members shall form the quorum.

## (c) Powers & Functions of the FB:

1. The Faculty Board shall help AC in the maintenance/improvement of standard of Teaching, Research and Extension in the Faculty concerned.
2. It shall help in the smooth conduct of examinations, declarations of results or any other such matter as may be concerned with this objective.
3. It shall recommend for review of syllabus, course curricula and suggest setting up of expert committees if required.
4. It shall review patterns of examination and suggest suitable modifications if required.
5. It shall review decisions of the BOS and suggest modifications if necessary.

All decisions of the FB shall be forwarded to the AC for necessary action.



#### 10. Planning & Monitoring. Board

1. The planning & monitoring Board shall be the principal planning Body of the Institution deemed to be university and shall be responsible for the monitoring of the development programmes of the Institution deemed to be university.
2. The Vice-Chancellor of the Institution deemed to be university shall be the Chairman of the Planning & Monitoring Board. The registrar shall be its Secretary. It may include seven internal members and three outside eminent experts, including one nominee of the UGC.
3. The constitution, powers and functions of the Planning & Monitoring Board shall be prescribed by the Bye-laws.
4. The planning & Monitoring Board would have the right to advise the Board of Management and the Academic Council on any matter which it considers necessary for the fulfillment of the objectives of the Institution deemed to be university.
5. The recommendations of the Planning & Monitoring Board shall be placed before the Board of Management for consideration and approval, Proposals relating to academic matters may be processed through the Academic council.

#### 11. Board of Studies

- (a) There shall be a BOS, for each Department of the Institution deemed to be university.
- (b) The Board of Studies for each Department of the institution deemed to be university will consist of the following namely.
  1. Dean of the Faculty. Chairman
  2. Professor & Head of Discipline Permanent Member
  3. Two Associate Professor of the Department Member  
by rotation of seniority
  4. Two Assistant Professor of the Department Member  
by rotation of seniority
  5. Not more than two persons to be co-opted for their expert knowledge including those belonging to the profession or industry concerned.

#### Meeting of the BOS

- i. The term of office for a BOS shall be for a period of three years.
- ii. The BOS shall meet as often as necessary, but in any event at least once in six months.
- iii. All meetings of the BOS shall be held on a date, time and place as may be determined by the chairman.
- iv. One week notice is required for holding the meeting.
- v. Other Faculty members, if required, may be co-opted by the Chairman.

#### Power and Functions of the BOS:

- i. The BOS shall have the responsibilities of reviewing the instructional program of the discipline concerned and suggest suitable modifications, if required, which shall be implemented by the Professor & the Head of the Department concerned.  
It shall review academic standard including syllabus, examination etc.

- iii. It shall scrutinize research proposals submitted by the students for the award of MPhil, Ph.d, D.Sc./DLitt. Degrees.

It shall recommend panel of examiners for conducting various examinations (paper setter-theory, practical, viva-voce etc.)

## 12. Research Council

The composition of the RC shall be as under. It shall be constituted for a period of 3 years.

- |    |                                                                                                                                         |                  |
|----|-----------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 1. | Vice-Chancellor                                                                                                                         | Chairman         |
| 2. | Director Extension                                                                                                                      | Member           |
| 3. | Directors & Deans of Faculties (all)                                                                                                    | Member           |
| 4. | Director Distance Education.                                                                                                            | Member           |
| 5. | Four Scientists/Heads of Divisions, supervising Members research projects (one representing each institute) to be nominated by the BOM. | Member           |
| 6. | Five Faculty members of the University (other than Managerial Scientists/HODs) to be nominated by the BOM.                              | Member           |
| 7. | Two Eminent Scientists from outside the University (to be nominated by the BOM).                                                        | Member           |
| 8. | Director Research                                                                                                                       | Member Secretary |

### Meetings of the RC

1. The RC shall meet as often as necessary and in any event at least once in three months.
2. It shall meet on such date, time & place as may be determined by the chairman.
3. All meetings of the council shall be called at a notice of at least one week in writing by and under the hand of Member Secretary.

The proceedings of the RC shall be forwarded to the BOM through EC immediately.

### Power & Functions of the RC:

1. It shall have control and general regulatory powers on the matters relating to project & other research activities.
2. It shall scrutinize all research proposals submitted by the students for the award of MPhil, Ph.D. and Post-Doctoral research work.
3. It shall be responsible for maintenance of standard of research work and shall exercise such other powers and duties conferred upon it.
4. It shall constitute standing councils such as BOS etc whenever required. In the event of RC being non-functional, the duties and responsibilities of the council shall be performed the AC.

## 13. Finance Committee (FC)

The finance committee shall consist of the following members:

- i. Vice-Chancellor of the Institute – Chairman.
- ii. Pro-Vice Chancellor

iii. A person nominated by the Society or Trust.

- iv. Two nominees of the Board of Management, one of whom shall be a member of the Board.
  - v. A representative of the Central Government.
  - vi. A representative of the State Government, in case the institution deemed to be university is receiving grants from the State Government.
  - vii. Finance Officer- Secretary
- (a) **Terms of Office of the Members of the Finance Committee.**  
ALL members of the Finance Committee other than ex-officio members shall hold office for., a term of three years.
- (b) **Power and Functions of the Finance Committee.**
- (i) The annual accounts and financial estimates of the Institute shall be placed before the Finance Committee for consideration and thereafter submitted to the Board of Management together with the comments of the Finance Committee for approval.
  - (ii) To recommend to the Board of Management the annual budget and revised estimates.
  - (iii) The finance Committee shall fix limits of the total recurring expenditure and the total nonrecurring expenditure of the year based on the income and resources of the Institute. No expenditure shall be incurred by the Institute in excess of the limits so fixed.
- Note-** No expenditure other than that provided in the budget shall be incurred by the Institute without the approval of the Finance Committee.
- (c) **Meeting of the Finance Committee:**

The Finance Committee shall meet at least twice a year to examine the accounts and to scrutinize proposals for expenditure. Five members shall constitute the quorum for the meeting.

#### 14. **Advisory Committee**

For a period of first ten years the institution will have an Advisory Committee under the Chairmanship of a person nominated by the Commission from among members of the Commission including Vice-Chairman. The Advisory Committee will include the Head of the Institution and its senior faculty along with one/two experts nominated by the UGC to help its academic planning and growth.

#### 15. **Selection Committee**

- I. There shall be a Selection Committee for undertaking recommendations to the Board of Management for appointment to the posts of Professors, Associate Professors and Assistant Professors in the Institute and such other posts as may be prescribed by the Bye-laws/Rules.
- II. Every selection Committee shall consist of the following members.

##### (a) **For Appointment of Assistant Professor.**

- i. Vice-Chancellor of the Institute as Chairman.
- ii. Three experts in the concerned subject nominated by the Vice Chancellor out of the panel of names approved by the relevant statutory body of the University concerned.
- iii. Dean of the concerned Faculty, wherever applicable.
- iv. Head/Chairperson of the Department/school.
- v. An academican nominated by the Visitor/Chancellor, wherever applicable.

- vi. An academician representing SC/ST/OBC/Minority/Women/Differently-abled categories to be nominated by the Vice Chancellor or Acting Vice Chancellor, if any of the candidates representing these categories is the applicant and if any of the above members of the selection committee do not belong to that category.

**(b) For Appointment of Associate Professor/Professor**

- i. Vice-Chancellor-Chairman.
- ii. An academician who is the nominee of the Visitor/Chancellor, wherever applicable.
- iii. Three experts in the concerned subject/field nominated by the Vice Chancellor out of the panel of names approved by the relevant statutory body of the university concerned.
- iv. Dean of the Faculty, wherever applicable.
- v. Head/Chairperson of the Department/School.
- vi. An academician representing SC/ST/OBC/Minority/Women/Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee do not belong to that category.

**III. Meetings of Selection Committee**

- (a) The meetings of the Selection Committee will be convened by the Chairman of the Selection Committee as and when necessary.
- (b) Four members of the Selection Committee shall form the quorum, consisting, of at least two experts.
- (c) If the Board of Management is unable to accept the recommendations of the Selection Committee, it shall record its reasons thereof and require an appropriate review by a high power committee.

**16. Officers of the Institute**

The following shall be the officers of the Institute:

- (i) Chancellor
- (ii) Vice-Chancellor
- (iii) Pro-Vice Chancellor
- (iv) Registrar
- (v) Finance Officer
- (vi) Controller of Examination
- (vii) Dean of Faculties
- (viii) Head of Department
- (ix) Such other officers as may be prescribed in the Rules of the institution deemed to be university.

**(a) Chancellor**

The Institute shall have a Chancellor who by virtue of his office be the Head of the Institute and shall when present preside over the convocations of the Institute. He shall

be appointed by sponsoring Society or the "TRUST" and shall hold office for a period of 15 years and shall be eligible for one more term. The Chancellor shall neither be a





member of the society or the Trust nor a close relative of the President of the Society or the Trust.

(b) **Vice-Chancellor**

- (1) The Vice-Chancellor shall be a whole time salaried officer of the Institute and shall be appointed by the Chancellor from a panel of three names suggested by a Search-Cum-Selection Committee shall be-
  - i. A nominee of the Chancellor.
  - ii. A nominee of the Central Government; who shall be an eminent academic nominated by the Government in consultation with the UGC.
  - iii. A nominee of the Board of Management
- (2) The Vice-Chancellor shall hold office for a term of 5 years. He shall be eligible for a second term, provided that in no case shall he hold office beyond the age of 70 years. Provided that notwithstanding the expiry of the said period of 5 years, he may continue in office for not more than six months or till his successor is appointed and the latter assumes office, whichever is earlier.
- (3) If the office of the Vice-Chancellor becomes vacant due to death, resignation or otherwise and in case of his/her absence due to illness or any other cause, the Senior most Dean or if there is no Dean, the senior most Professor shall perform the duties of Vice-Chancellor until a new Vice-Chancellor is appointed or as the case may be, the existing Vice-Chancellor resumes duties.

(C) **Powers of Vice-Chancellor**

- The Vice-Chancellor shall be the Principal Executive officer of the Institute and shall exercise general supervision and control over the affairs of the Institute and shall be mainly responsible for implementation of the decisions of all the authorities of the Institute.
- ii) The Vice-Chancellor may, if he is of the opinion that immediate action is called for on any matter, he shall exercise any power conferred upon any authority of the Institute under the Memorandum of Association and the Rules and Regulations/Bye-laws, take such action or proceed to take such action and shall report to the concerned authority on the action taken by him on such matters.

Provided that if the authority concerned as mentioned in clause (ii) above is of the opinion that such action ought not to have been taken, it may refer the matter to the Chancellor whose decision thereon shall be final.

Provided further that if any person in the service of the Institute is aggrieved by the action taken by the Vice-Chancellor under the said clause he shall have the right to appeal against such decision to the Board of Management within 30 days from the date on which such action is communicated to him and thereupon the Board of Management shall call the meeting in a subsequent meeting and may confirm, modify or reverse the action taken by the Vice-

Chancellor.

- iii) The Vice-Chancellor, unless otherwise provided, shall be the Ex-officio Chairman of the Academic Council the Finance Committee, the planning and monitoring Board and Selection Committees.
- iv) It shall be the duty of the Vice-Chancellor to ensure that the Memorandum of Association, the Rules, Bye-laws and Regulations of the Institute are duly observed and implemented and he shall have all the necessary powers in this regard.
- v) All powers relating to the proper maintenance and discipline of the Institute shall be vested in the Vice-Chancellor
- vi) The Vice-Chancellor shall exercise such other powers and perform such other functions as may be prescribed by the Rules and Bye laws and Regulations.
- vii) The Vice-Chancellor shall exercise all other powers as may be delegated to him by the board of Management.
- viii) The Vice-Chancellor shall have the power to re-delegate some of his powers to any of his subordinate officers with the concurrence and approval of the Board of Management.
- ix) The Vice-Chancellor shall have the Power to convene or cause to be convened meetings of the various bodies of the institute.

(d) **Pro Vice-Chancellor**

- i) The post of the Pro Vice-Chancellor may be created with the approval of the Board of management and the Central Government.
- ii) To Pro Vice-Chancellor shall be appointed by the Board of Management on the recommendation of the Vice-Chancellor.
- iii) The Pro Vice-Chancellor shall hold office co-terminus with the office of the Vice-Chancellor and at the pleasure of Vice-Chancellor.
- iv) The Pro Vice-Chancellor shall have the power and duties as prescribed by Rules of the institution deemed to be university.

(e) **Registrar**

- (a) The Registrar shall be a whole-time salaried officer of the Institute and shall be appointed by the Board of Management on the recommendations of the Selections Committee consisting of the following :-
  - i. Vice-Chancellor Chairman.
  - ii. One nominee of the Chancellor of the Institute.
  - iii. One nominee of the Board of Management.
  - iv. One expert appointed by the Board of Management who is not an employee of the Institute.
- (b) The emoluments and other terms and conditions of service of the Registrar shall be as may be prescribed by the Bye-laws.
- (c) When the office of the Registrar is vacant or when the Registrar is absent by reason of illness or any other reason the duties and functions of the Registrar shall be performed by such other person as the Vice Chancellor may appoint for the purpose.



(d) The Registrar shall be ex-officio Secretary of the Board of Management, the Academic Council, Planning and Monitoring Board but shall not be deemed to be a member of any of these authorities.

(e) The Registrar shall be directly responsible to the Vice-Chancellor of the Institute and shall work under his direction.

(f) The following shall be the duties of the Registrar.

i) To be the Custodian of the records, the funds of the Institute and such, other property of the institute as the Board of Management may commit to his charge.

ii) To conduct the official correspondence on behalf of the authorities of the Institute.

iii) To issue notices convening meetings of the authorities of the institute and all Committees and Sub-Committees appointed by any of these authorities.

iv) To keep the minutes of the meetings of all the authorities of the Institute and of all the committees and Sub-committees appointed by any of these authorities.

v) To make arrangements for and supervise the examinations conducted by the Institute.

vi) To represent the Institute in suits or proceeding by or against the Institute, sign powers of attorney and perform pleadings or depute his representatives for this purpose.

vii) To enter into agreement, sign documents and authenticate records on behalf of the institute.

viii) To make arrangements to safeguard and maintain the buildings, gardens, office, canteen, cars and other vehicles, laboratories, libraries, reading rooms, equipment and other properties, of the Institute.

ix) To perform such other duties as may be specified in the Rules and Bye-laws or as may be specified by the Board of management or the Vice-Chancellor from time to time.

(f) Finance Officer

i) The Finance Officer shall be whole time salaried officer of the Institute and shall be appointed by the Board of Management.

ii) The emoluments and other terms and conditions of service of the Finance Officer shall be as may be prescribed by the Bye-laws/Rules.

iii) The Finance Officer shall work under the supervision of the Vice-Chancellor and is accountable to the Board of Management through the Vice-Chancellor.

iv) He shall be responsible for the preparation of annual budget, estimates and statement of account for submission of the Finance Committee and the Board of Management.

v) He shall be responsible for the management of funds and investments of institute, subject to the control of Board of Management.

(g) **Controller of Examination**

- i) The Controller of Examinations shall be appointed by the Board of Management.
- ii) The emoluments and other terms and conditions of service of the Controller of Examination shall be as may be prescribed by Rules of the institute.
- iii) The Controller of Examinations shall ensure that all the specific directions of the Board of Management, Academic Council and Vice-Chancellor in respect of examination and evaluation are complied with.
- iv) The Controller of Examination shall be a permanent invitee to the Board of Management.

(h) **Dean**

The Departments dealing with allied subjects could be grouped into faculties. Each faculty may be headed by a Dean.

(i) **Head of Department**

- i) There shall be a Head of the Department for each of the Departments in the institute who shall be appointed by the Vice-Chancellor from amongst the Professors of the Department.

Provided that if there is no Professor in the Department or there is only one Professor in the Department whose term as Head of the Department is ending, the Vice-Chancellor may appoint an Associate Professor as Head of Department.

The term of the Head of the Department shall normally be 3 years and he/she shall be eligible for reappointment for one more term, but not for two consecutive terms.

- iii) The Powers and functions of the Head of the Department shall be prescribed by Rules of the Institution deemed to be university.

17. **Delegation of Powers**

Subject to the provisions of these Rules and Bye-laws any officer or authority of the Institution deemed to be university may delegate his or its power to any other officer or authority or person under their respective control and subject to the conditions that the overall responsibility for exercise of the powers so delegated shall continue to rest in the officer or Authority delegating such powers.

18. **Seniority List**

- (a) Whenever in accordance with these Rules, any person is to hold an office or to be a member of an authority of the Institute by rotation according to seniority, such seniority shall be determined, according to the length of the continuous service of such person in grade and in accordance with such other principles as the Board of Management may from time to time prescribe.
- (b) It shall be the duty of the Registrar to prepare and maintain in respect of each class of persons to whom the provision of these rules apply, a complete and up-to-date seniority list in accordance with the provisions of the foregoing clause.

- (c) If two or more persons have equal length of continuous service in a particular grade or the relative of any person or persons is in doubt, the Registrar may on his own notion and shall at the request of any such person, submit the matter to the Board whose decision shall be final.

**19. Dispute as to Membership**

If any question arises, whether any person has been duly elected or appointed as or is entitled to be a member of any authority or any committee to the Institute, the matter shall be referred to the Chancellor of the Institute, whose, decision thereon shall be final and binding.

**20. Grievance Redress Mechanism**

For individual grievance and complaint, every Institution shall have a Grievance Redress mechanism as may be prescribed in the Bye-laws/Rules.

**21. Review of the Academic Activities of the Institute**

The functions of the Institute shall be reviewed after a period of every 5 years or even earlier, if necessary, by a Committee appointed by the University Grants Commission.

**22. Inspection of the Institution deemed to be university by the Commission**

- i) The Commission may cause an inspection to be made by such person or persons as it may direct, of the Institute, its buildings, fixtures and fittings, laboratories and equipment as also examinations, teaching and other work carried on or done by the Institute and, if necessary, to cause an inquiry to be made in respect of any matter connected with the administration or finances of the Institute.

- ii) The Commission shall, in every case, give notice to the Institution deemed to be university of its intention to cause an inspection or inquiry to be made and on receipt of such a notice the Institute shall have the right to make such representations to the Commission as it may consider necessary.

Where an inspection or inquiry has been caused to be made by the Commission the Institute shall be entitled to appoint a representative who shall have the right to be present and to be heard at such inspection or inquiry.

- iv) The Commission may communicate the result of such inspection or inquiry together with such advice as it may be pleased to offer as to the action to be taken by the Institute, to the Vice-Chancellor of the Institute who shall communicate the same to the Board of Management.
- v) The Board of Management shall give proper consideration to the said communication regarding the result of inspection or inquiry and the proposals for action by the Institute and communicate to the Commission the action, if any, which it proposes to take or has taken upon the result of such inspection or inquiry.
- vi) Where the Board of Management does not within a reasonable time, take any action to the satisfaction of the Commission, after giving due consideration to the explanation furnished or representation made by the Board of Management to it, issue such directions as it may think fit and the Board of Management shall comply with such directions.

**23. Resignation**

Any member other than an ex-officio member of any authority may resign by a letter addressed to the Registrar and the resignation shall take effect as soon as it is accepted by the Chancellor as the case may be or the Chairman of the Board of Management.

**24. Acting Chairman of the Meeting**

Where no provision is made for a Chairman to preside over a meeting of an authority of the Institute or any Committee of such authority, or if the Chairmen so provided is absent, the members shall select one from amongst themselves to preside at such meeting.

**25. Validation of Certain Acts, Decision**

No Act or proceedings of any authority or any body or any Committee of the Institute shall be invalid merely by reason of:

- a) Any vacancy therein or any defect in the constitution thereof; or
- b) Any defect in the nomination or appointment of a person acting as a member thereof; or
- c) Any irregularity in its procedure not affecting the merits of the case.

**26. Disqualification**

(a) A person shall be disqualified for having chosen as and for being a member of any of the authorities of the Institute.

(i) If he/she is of unsound mind or is deaf or mute.

(ii) If he is an un-discharged insolvent.

(iii) If he has been convicted by a court of law of an offence involving moral turpitude.

(b) If any question arises as to whether a person is or has been subjected to any disqualifications mentioned above, the question shall be referred for decision to the Chancellor and his decision shall be final and no suit or proceeding shall lie in any civil court against such decision.

**27. Filling of Casual Vacancies**

Casual Vacancies among the members (other than ex-officio members) of any authority or any other Committee of the Institute shall be filled as soon as it may be convenient by the person or the authority who appointed or co-opted the member whose place has become vacant and the person appointed or co-opted to a casual vacancy shall be member of such authority or Committee for the residual term for which the person whose place he fills would have been a member.

**28. Bye-laws/Rules of the Institution deemed to university**

Subject to the provisions of the Memorandum of Association and the Rules and By-laws, the Board of Management shall in addition to all other powers vested in it, have the power to frame Bye-laws which may provide for all or any of the following matters:

- (a) Establishment of Departments of teaching and halls of residence;
- (b) The admission of students to the Institute and their enrolment as such;
- (c) The courses of study to be laid down for all degrees, diplomas and certificates of the Institute.
- (d) The grant of academic awards (such as degrees and diplomas) and distinctions.

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- (e) The fees to be charged for courses of study in the institute and for admission to the examination, degrees, diplomas and certificates of the Institute.
- (f) The Institution of and prescription of the conditions of the award of fellowships, scholarships, studentships, medals and prizes;
- (g) The conduct of examination, appointment of examiners and approval and publication of results thereof :
- (h) The maintenance of discipline, amount the students;
- (i) The maintenance of discipline among the employees of the Institute;
- (j) The conditions of residence and health of students of the institute:
- (k) The classification, emoluments, method of appointment, and the determination of the terms and conditions of service of the teaching staff of the Institute, the constitution of pension, provident fund, insurance etc. for the benefit of the officers, teachers Academic Staff and the other staff of the Institute.
- (m) The establishment of special centers:
- (n) The creation, composition and functions of any committees or body, which is considered necessary for the work of the Institute;
- (o) The preparation and submission of budget estimates:
- (p) The procedure for convening of meeting of any authority or committee:
- (q) The laying down of procedures to be observed at any meeting of any authority or any Committees;
- (r) To constitute any other body as an authority of the Institute.
- (s) All other matters which by this Memorandum or the Rules may be provided for by the Bye-Laws provided that no Bye-laws shall be made affecting the condition of residence, health of disciplines of student, admission or enrolment of students, conditions, mode of appointment or duties of examiners or the conduct or standard of examinations or any course of study without consulting the Academic Council.

#### 29. Interpretation Clause

In the event of conflict of opinion with regard to interpretation of Memorandum or Association or the Rules and Bye-laws, the opinion of the UGC shall be final.

#### 30. Income and Property of the Institute to be utilized for its object only

The income and property of the Institute howsoever derived shall be utilized solely for promoting the objects of the Institute as set out in this Memorandum of Association.

#### 31. Bar on Payment of Transferring of the income and Property of the Institute by way of Profit.

No portion of the income and property of the Institute shall be paid or transferred directly or indirectly, by way of dividend, bonus or otherwise howsoever by way of profit to the persons who were at any time or are members of the Institute or to any of them or any persons claiming through them or any of them provided that nothing herein contained shall prevent the payment in good faith of remuneration to any member thereof or other person as consideration for any service rendered to the Institute or for traveling or other allowances and such other charges.

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**32. Adjustment of Income and Property on Dissolution of the Institute.**

After, on the winding up or dissolution of the Institute there shall remain after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid or distributed among the members of the Institute or any of them but shall be transferred to the Institute, or other bodies in consultation with the agencies concerned who have helped in creation of those assets.

**33. Legal Proceedings**

- i) For the purpose of Section 6 of the Societies Registration Act, 1860, the person in whose name the Institute may sue or be sued shall be the Registrar.
- ii) No suitor legal proceedings shall lie against the Central Government or UGC or the Institute or a member of the authority of the Institute in respect of anything done or purported or intended to be done in pursuance or any article of Memorandum of Association or the Rules of Bye-laws made there under.

**34. Alteration, Amendments, and additions in the Rules**

The Rules and Bye-laws of the Institute may be altered, amended and added to by the Board of management in accordance with the provision of the Societies Registration Act, 1860, as in force for the time being provided any such alterations, amendments and additions in the Rules of the Institute shall become effective only after the receipt of concurrence of the Government of India.

**35. Funds, Accounts, Audits and Annual Report**

- (i) The funds of the Society shall be utilized solely for the purpose of the Society.
- (ii) The accounts of the Institute shall be maintained in the name of the Institute and not in the name of a particular trust or Society whether financing or sponsoring the Institute or not. The accounts of the Institute shall be kept in such forms as may be laid down by the Board of Management and shall conform to the rules, if any, prescribed by the University Grants Commission. The accounts of the Institute will be open to examination by the Comptroller and Auditor General of the Government of India. The accounts shall also be open for inspection by the Commission.
- (iii) Annual Reports and the Audit Reports shall be submitted to the Commission within nine months of the closure of the accounting year.
- (iv) The financial statements and accounts shall be audited by the Chartered Accountant of the institute.

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