

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC)

Meeting No.: 01/2018

Date / Time / Day: 18th Jan. 2018, 2:00 PM, Thursday

Place: Jhunthi Tali Campus, Allahabad.

Members Present:

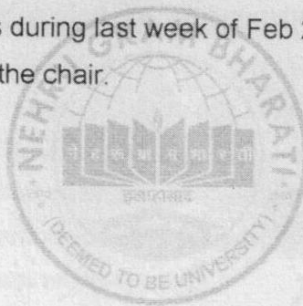
1. Dr. Suresh Chandra Tiwari - Pro-Vice Chancellor, Chairman
2. Dr. Rajesh Shukla - Dy. Registrar, Member
3. Dr. Praveen Kumar Mishra - Director (Admin.) and Dean (Soc. Sci.), Member
4. Dr. Rudra P. Ojha - Director (Research)
5. Dr. Ved Prakash Rai - Dean (Law), Member
6. Dr. Asheesh Mishra - Dean (Science), Member
7. Dr. Chhaya Malviya - Dean (Arts), Member
8. Dr. Vinod Kumar Pandey - Dean (Commerce), Member
9. Dr. Ghanshyam Mani Mishra - Dean (Student Welfare), Member
10. Prof. R.C. Tripathi - Dean (Engg. and R&D), Director IQAC

Following was decided unanimously:-

- 1) IQAC extended its honour and made a warm welcome to our new Vice Chancellor, Prof. P.N. Pandey. Prof Pandey also agreed that IQAC will continue to be chaired by Pro-Vice Chancellor, Dr. S.C. Tiwari.
- 2) **Attendance:** Deans should ensure through their HOD's proper attendance of all the faculty members, staff and students in their campus. HOD's and Deans are requested to attend University at proper time.
- 3) **Studies:** This is to be ensured that classes be conducted regularly, and the syllabus be covered within the time allowed to complete it. For this regular seminars be arranged with the students wherein faculty members may present why-what-when and how courses will be finished by them. Deans should ensure improvement in communication skill of each faculty members based on students feedback without affecting the teaching hours. SWOT (Strength, Weakness, Opportunities and Threats) report must be given in this regard in the same committee meeting after a month.
- 4) **Library Rack Order:** Order should be placed for necessary number of racks: Action by Mr. Mehdi.
- 5) **Appropriate Resource Utilization:** Deans should ensure that resources like class rooms, laboratories, computer labs, library books etc are best utilized in limited resources.

- 6) **Cleanliness:** Each faculty campus should conform to modern cleanliness standards. On report of the concerned faculty, Admin may appoint on contract more no of sweepers.
- 7) **Appraisal Confidential Report:** Sealed Appraisal form be filled in and submitted by each faculty through the Deans to the Admin of which one copy be appended in the personal file and another in Jhunthi Taali Admin. For this 100 copies were given to Director (Jamunipur Campus). Other campus heads were asked to obtain the requisite form from the Registrar Office.
- 8) **Research Publications:** All teachers must publish their research papers in UGC listed journals only. Publication in journals outside UGC list will not be accepted and be avoided.
- 9) **Organizing Seminar/Workshop/Conferences:** Minimum six such events be organized upto 30th May 2018 by NGB-DU.
- 10) **Keep Free Last Week of Feb. 2018:** In view of likely engagement of all in last Week of Feb. 2018 for convocation, all faculty members may please ensure their no engagement other than this during last week of Feb 2018.

Meeting ended with thanks the chair.



Tiwari
(Dr. S.C. Tiwari)
Pro-Vice Chancellor, NGB-DU
& Chairman IQAC

R. C. Tripathi
(Prof. R.C. Tripathi)
Director IQAC