

# Nehru Gram Bharati

(Deemed to be University)

Kotwa-Jamunipur, Dubawal, Allahabad, [U.P.]-221505



**VOLUME- II**

**Ordinance XVII to XXIII**

# **ORDINANCE XVII THE INTERNATIONAL STUDENTS ADVISORY BOARD ORDINANCE:**

1. There shall be an international student advisory board and International students advisor to look after and promote the interest of international students at the university.
2. (a) The International student advisory board shall consist of the following members, namely
  - I. Vice Chancellor, who shall be the chairman
  - II. Deans of the faculties.
  - III. Dean of Student Welfare
  - IV. One Professor of the university nominated by the Vice-Chancellor
  - V. The Director of the International House, appointed under sub-clause (b) of clause 6.
  - VI. International Students Advisor appointed under sub-clause © who shall be the secretary.

(b) The members of the International Student Advisory Board nominated under serial numbers (iv) and (v) of sub-clause A shall hold office for a term of 2 years and shall be eligible for re-nomination as such.

(C) The members of the International Students Advisor shall be appointed by the Vice Chancellor from amongst the Professors for a term of two years and be eligible for re-appointment as such and shall perform the functions of specified in clause 4.

(d) The international student advisory board shall ordinarily meet at intervals of six months, or sooner if so required and the meeting there-of shall be convened under the instructions of the Vice-Chancellor by the International Student Advisor, who shall also record and maintain the proceedings and conduct the correspondence there-of.

(e) The international students advisory board shall submit reports on its work and decisions, preferably at the intervals of six months to the Board of Management.

### **The functions of International Students Advisory Board shall be as follows**

(i) to frame (and revise from time to time), with due regard to the Guidelines or other instructions issued by the Government of India, the University Grants Commission and the Indian Council of Cultural Relations. such rules about the admission, enrolment, academic work and residence of foreign students as may be necessary:

(a) admissions and enrolment shall be reported to the Admissions Committee

(b) academic work shall be reported to the Deans of the Faculties, and residence shall be reported to the Board of Residence.

- I. to frame rules for, and supervise the working of, the international House;
- II. to make recommendations to Registrar and the Finance Officer for making convenient arrangements (including single-window procedures) for administrative and financial matters relating to International Students enrolled in the University
- III. to advise or decide on such matters as may be referred by the Board of Management, the Vice-Chancellor or the international Students' Advisor, and to perform such other functions as may be assigned by the Board of Management or the Vice-Chancellor.

4. Subject to the provisions of the Ordinances, the International Students' Advisor shall perform the following functions namely:

- i. to provide information and advice to prospective international Students, seeking admission to courses of study for degree, Diploma and Certificate of proficiency programs including research degree programmes, and to foreign nationals seeking enrolment as non-regular students for special courses, on eligibility requirement, the courses available and their syllabi, pre-admission formalities, admission provisions, residential arrangements for regular international students and other relevant matters;
- ii. To assist prospective International students in securing admission to various academic programmes in the university for which they may be eligible and in matters relating to their enrollment in such programmes.
- iii. To advise and assist international students enrolled in the university in regard to residential accommodation, academic, health, counseling, recreation and other facilities available in the university, and to advise them in respect to lodging outside of the campus
- iv. to instruct and advise international Students enrolled in the University in matters relating to registration with the local foreigners Office and the requirements to be fulfilled by them in this regard.
- v. to exercise general supervision and control over the curricular and extra curricular activities of international students enrolled to the University, and enforce the rules framed by the international Students Advisory Board on academic work and residence
- vi. to hold interactions with foreign students admitted to the University in respect of academic matters, and lay down the schedule for meeting them, individually or in groups, at such intervals as he may determine from time to time.
- vii. To organize induction and orientation programmes, special lectures and other academic and social gatherings (including exchanges with the host student community) for them.
- viii. to organize , with the approval of the International Students' Advisory Board, .Vacation Schools on relevant themes for International Students enrolled in the University and in other institutions of higher education in the country;
- ix. to prescribe such forms as may be necessary in respect of various applications and informative data to be submitted by International Students and prepare and publish informative bulletins and brochures helpful to enrolled and prospective International Students;
- x. to assign and supervise the work of the employees posted to such office; and .
- xi. to perform such other functions as may be assigned by the International Students' Advisory Board. the Board of Management or the Vice-Chancellor.

5 (a) The Vice-Chancellor may, on the recommendation of the International Students Advisor, appoint not more than two teachers of the University 'as Assistant International Students' Advisors to assist the International Students' Advisor in the performance of his functions, each for a term of two years.

(b) The International Students Advisor shall be entitled to such allowance and facilities, and the Assistant International Students Advisors to such allowance. as may be determined by the Board of Management.

6.(a) The International House shall be a residential unit for international Students enrolled in the University, and also a social, cultural and information centre for such students whether resident therein or not.

(b) The international House shall be headed by the Director thereof, who shall be appointed by the Board of Management, on the recommendations of the International Students' Advisory Board, from amongst teachers of the University, not below the rank of Associate Professor; with a service of not less than ten years, for a term of two years. And shall be eligible for re-appointment for a second term.

(c) The Director of the international House shall exercise general supervision over the residents thereof, and shall have such other powers and functions as may be prescribed by the International Students' Advisory Board, shall be entitled to such allowance and facilities as may be determined by the Board of Management.

(d) The working of the international House as a social. cultural and information centre for International Students enrolled in the University shall be managed by the following Committee:

The working of the international House as a social. cultural and information centre for International Students enrolled in the University shall be managed by the following Committee:

- (i) the International Students Advisor (Chairperson);
- (ii) the member of the International Students' Advisory Board under serial number (v) of sub-clause (a) of clause 2; and
- (iii) the Assistant International Students' Advisor or Advisors; and
- (iv) the Director of the International House (Secretary)

# **ORDINANCE XVIII LIBRARY SYSTEM AND THE LIBRARY COMMITTEE ORDINANCE:**

I. (a) For the purposes of this ordinance

- i. administrative head in relation as Library, means the Librarian in the case of the University Library, the functionary in charge in the case of the Digital Library of the University, the Dean of the Faculty in the case of a Faculty Library, the Head of a Department in the case of a Departmental Library, and the Coordinator of a special programme or scheme in the case of a Library exclusively funded under the same;
- ii. Committee of Management means the Committee of Management of the Library System;
- iii. Departmental Library means the Library of a Department, includes a Library exclusively funded under any special programme or scheme;
- iv. Faculty Library means a Library under the administrative control of the Dean of the Faculty, and excludes a branch of the University Library in the Campus of the Faculty;
- v. Library Committee means the Library Committee constituted under the provisions of the University
- vi. Recognized Library means a Library established in a Department, special programme or scheme, means a special programme or scheme of the University Grants Commission or any other funding agency. .

(b) **The Library System** shall comprise of the University Library (including its branches in different Campuses), the Digital Library of the University, the libraries of the Faculties and the recognized Libraries of the Departments

(c) The first Rules on the recognition of Departmental Libraries, the inspection of the University Library, the Digital Library of the University, Faculty Libraries and Recognised Libraries, the procedure and conditions for establishing new branches of the University Library and new Faculty Libraries, shall be laid down by the Vice-Chancellor and reported to the Academic Council and the Board of Management :

Provided that the said first Rules may be supplemented by the Academic Council, and may be amended by it, suo-motu or on the recommendations of the Committee of Management, from time to time.

2. (a) The Library System shall be administered by the Committee of Management, which shall function under the supervision of the Vice-Chancellor, and shall consist of the following members, namely

- (i) the Pro-Vice-Chancellor, or if there is no Pro-Vice-Chancellor, a Professor of the University (not being the Dean of a Faculty) nominated by the Vice-Chancellor, for a period of two years (Chairperson);
- (ii) one member of the Academic Council, not being a person in the service of the University or an institution maintained by it or admitted to its privileges, nominated by the Vice-Chancellor, for a period of two years;
- (iii) one expert each from the fields of Library or Information/Documentation Science, Library administration or management and the application of information Technology to Library functions and services, nominated by the Academic Council. for a period of two years;

- (iv) the Deans of such of the Faculties as have a Faculty Library;
  - (v) the Dean of Research and Development;
  - (vi) the functionary in charge of the Digital Library of the University;
  - (vii) three persons from amongst the administrative heads of the Recognised Libraries, nominated by the Vice-Chancellor, for a period of two years;
- Provided that no such administrative Head shall ordinarily be nominated for two consecutive terms;
- (ii) the Librarian (Secretary)
- (b) The meetings of the Committee of Management shall ordinarily be convened twice in an academic year, with the concurrence of the Chairperson by the Secretary who shall maintain the proceedings of such meetings, and submit a copy thereof to the Vice-Chancellor, and conduct the correspondence of the Committee of Management.
- (c) The Committee of Management shall function in accordance with the provisions of the Rules referred to in sub-clause (c) of clause I
- (i) upon an application of a Department, Institute, independent Centre or School for recognition of its Library, cause such Library to be inspected and on the basis of the findings of such inspection, either refuse such recognition and convey the reasons for the same to the concerned unit, or agree to the grant of such recognition and submit recommendations in that regard to the Academic Council;
  - (ii) examine proposals submitted by the Library Committee for the establishment of new branches of the University Library and new Faculty Libraries; and where it agrees with any such proposal, submit recommendations thereon to the Academic Council; ' ~
  - (iii) cause the periodic inspection under the provisions of the said rules at intervals of not more than two years, of the University Library, the Digital Library of the University, Faculty Libraries and recognized Libraries, and, on the basis of the findings of each such inspection, issue directions to the administrative head of the concerned Library on the steps required to be taken to improve the functioning thereof and review the report of the administrative head (which shall be submitted within two months of the receipt of such directions) on the steps taken in fulfillment of such directions;
  - (iv) on the basis of the findings referred to in serial number (ii). submit. if it so deems appropriate. recommendations to the Academic Council for the further development of the concerned Library. including specific measures for strengthening its management and administrative procedures rationalising its organizational and personnel structure. consolidating and enlarging the scope of its services and otherwise increasing its efficiency:
  - (v) do such other acts and things as may be provided for in the said Rules.
- (d) The Committee of Management shall consider. and make recommendations to the Academic Council on such measures and proposals. generally or for the University Library. Faculty Libraries and Departmental Libraries. as relate to
- (i) the modernization of Library management. administration. Cataloguing and services;
  - (ii) the development, of documentation centres archival depositories and centralized reference services:
  - (iii) the digitization, networking. sharing and remote access of books, journals and other learning resources within the University: '
  - (iv) the organization of digital and e-Libraries and the provision of Information Technology enabled access to national and international information or knowledge banks:
  - (v) agreements or arrangements and other modes of cooperation and collaboration; with other Libraries. institutions. agencies and authorities towards 'the provision of technical

advice and assistance and the development and sharing of and joint access to learning resources. Reference services and documentation facilities:

(vi) organization of skill-enhancement and refresher courses for the professional, technical and other stationary on library administration and services, including training schedules related to the use of Information Technology; and

(vii) other programmes or schemes of relevance to the foregoing objects and to the functions assigned; to the Library System by this Ordinance and other Ordinances and regulations, or by the Board of Management the Academic Council and Vice-Chancellor.

(e) All such proposals of the Library Committee as require additional allocations from the Non-Plan' grant of the University or affect the number or status of the personnel of the University Library (including personnel posted or deputed from the University Library to the Digital Library of the University; and the Faculty and Departmental Libraries), shall be referred to the Committee of Management. and the recommendations of the Committee of Management thereon shall be placed before the Academic Council for consideration.

(f) Where the academic Council endorses, as such or with modifications the recommendations of the Committee of Management under serial numbers (i). (ii). (iv) and (vi) of sub-clause (c) and under sub-clauses (d) and (e). the said recommendations are so endorsed, shall be placed for approval before the Board of Management, which shall consult the Finance Committee in all cases where budgetary grants are required for staff and other requirements. before taking a decision thereon.

(g) The Committee of Management shall approve the norms proposed by the Library Committee for the appointment of Non-Plan, Plan and other special grants between the University Library, the Digital Library of the University. Faculty Libraries and recognized Libraries. except in cases where such grants have. under the provisions or terms for the same, been specifically allocated to the said Libraries. and the distribution of the said grants shall be in accordance with the said norms as so approved.

(h) The Committee of Management shall prescribe the general norms to be observed by the Departments in respect of the constitution of Committees. or the assignment of responsibilities to the teachers for overseeing the functioning of Departmental Libraries exclusive to each Department or shared by more than one Department.

(i) The administrative heads of the University Library. the Digital Library of the University. the Faculty Libraries and the recognized Libraries. each. shall submit the Annual Report of the Library under his charge. on such format as may be approved by the Vice-Chancellor. and the Secretary of the Committee of Management shall present all such Annual Reports. alter they have been considered and finalised by the Library Committee. and the consolidated Annual Report of the Library System drawn up by Him/her/her/her on the basis thereof to the Committee of Management for approval. and shall forward the consolidated Annual "Report of the Library System. as approved by the Committee of Management upon the endorsement thereof by the Vice-Chancellor to the Registrar for further action:

Provided that all aspects of the said consolidated Annual Report approved by the Committee of Management that have a bearing on academic matters within the purview of the Academic Council. as extracted there from by the Secretary of the Committee of Management with the approval of the Vice-Chancellor. shall be placed before the Academic Council.

(j) The Committee of Management shall approve the budgetary estimates of the Library System for income and expenditures exclusive thereto. and the same shall be forwarded by

the Secretary of the Committee of Management to the Finance Officer for placing before the Finance Committee.

(k) The Committee of Management shall offer advice on matters referred by the Board of Management, the Academic Council, the Finance Committee, the Vice-Chancellor or the Library Committee, and perform such other functions as may be assigned by this Ordinance and other Ordinances and the Regulations or by the said authorities or the Vice-Chancellor.

(l) The Secretary of the Committee of Management shall give effect to the decisions of the Committee of Management in matters where it has final authority under this Ordinance and of the Board of Management, the Academic Council, the Finance Committee or the Vice-Chancellor in matters where they are empowered to approve the recommendations of the Committee of Management.

3. (a) **The Library Committee** shall consist of the following members, namely-

(i) the Chairperson of the Committee of Management (Chairperson);

(ii) the Deans of the faculties

(iii) the Dean of Research and Development;

(v) the functionary in charge of the Digital Library of the University;

(vi) the Dean of Students Welfare;

(vii) one Professor from each of the Faculties referred to in serial number (ii) nominated by the Vice-Chancellor, for a period of two years;

(viii) the Librarian (Secretary).

(b) The meetings of the Library Committee shall ordinarily be convened twice in an academic year, with the concurrence of the Chairperson, by the Secretary, who shall maintain the proceedings of such meetings, and submit a copy thereof to the Vice-Chancellor, and conduct the correspondence of the Library Committee.

(c) Subject to the provisions of this Ordinance, the Library Committee shall

(i) review and revise, from time to time, the rules or guidelines for the University Library the Digital Library of the University, Faculty Libraries and Departmental Libraries in respect of the acquisition of books, journals, reports and other publications, and other categories of learning material and records, and the accession of acquisitions and periodic stock verification;

(ii) review from time to time the services and facilities, including Reading Rooms and web-access arrangements, provided to different categories of users; of the University Library and the Digital-Library of the University, and give directions for improvements and enlargements thereof;

(iii) finalise proposals the establishment of new branches of the University Library and new Faculty Libraries, for the consideration of the Committee of Management;

(iv) consider the directions given by the Committee of Management to the Librarian' on the basis of the findings of the periodic inspection of the University Library, consider the action taken by the Librarian in pursuance thereof and issue appropriate instructions in that regard;

(v) frame proposals or suggest measures for the consideration of Committee of Management matters specified in sub-clause (d) of clause 2 in respect of the University Library, the Digital Library of the University, Faculty Libraries and recognized libraries

(vi) review and revise, from time to time, the norms for the apportionment of Non-Plan, Plan and other special grants (not being specifically allocated grants) between the University Library, the Digital Library of the University, Faculty Libraries and recognised Libraries, for



the consideration of the Committee of Management, and implement the norms as approved by the latter; and

(vii) finalise the Annual Reports at the University Library, the Digital Library of the University, Faculty Libraries and Departmental Libraries, for the consideration of the Committee of Management;

(d) The Library Committee shall approve the budgetary estimates of the University Library, the Digital Library of the University, Faculty Libraries and Departmental Libraries (other than Libraries of the institutes and independent Centres provided for in the budgetary estimates thereof); and the same shall be forwarded by the Secretary of the Library Committee to the Finance Officer for placing before the Finance Committee."

(e) The Library Committee shall offer advice on matters referred by the Board of Management, the Academic Council, the Finance Committee, the Vice-Chancellor or the Committee of Management and perform such other functions as may be assigned by this Ordinance and other Ordinances and the Regulations, or by the said authorities, the Committee of Management or the Vice-Chancellor.

(f) The Secretary of the Library Committee shall give effect to the decisions of the Library Committee in matters where it has final authority under this Ordinance of the Board of Management, the Academic Council, the Finance Committee, the Committee of Management or Vice-Chancellor in matters where they are empowered to approve the recommendations of the library committee.

# **ORDINANCE XIX THE BOARD OF STUDENTS WELFARE ORDINANCE:**

- I. (a) The Board of Students Welfare shall consist of the following member namely
- i. the Vice-Chancellor (Chairperson);
  - ii. the Pro-Vice-Chancellor, or, where there is no Pro-Vice-Chancellor, a Professor of the University nominated by the Vice-Chancellor for such period as the Vice-Chancellor may determine;
  - iii. (iii) the Deans of the Faculties;
  - iv. the Chairperson of the Women's Advisory Board;
  - v. the International Students Advisor;
  - vi. the Proctor;
  - vii. the Dean of Students Welfare (Secretary).

(b) The Board of Students Welfare shall ordinarily be convened twice in an academic year, on the instructions of the Chairperson, by the Secretary, who shall maintain the proceedings and conduct the correspondence thereof

(c) The International Students Advisor shall be assisted by two teachers of the University, nominated by the International Students Advisory Board for a term of two years, in respect of matters relating to the welfare of foreign students enrolled in the University.

(d) There shall be the following Students Welfare Coordination Committees (hereafter) In this ORDINANCE: referred to as "the Coordination Committees") for different units or institutions.-

(i) the Coordination Committee for the Hostels maintained by the University (other than the International House) and the Hostels recognized by the University, comprising the Dean of 'Students Welfare (Convener) and the Wardens of the Hostels;

(ii) The meetings of each Coordination Committee shall be convened, as and when required, by the Convener thereof, who shall maintain its proceedings and conduct its correspondence. .

2.(a) The Board of Students Welfare shall look alter and review the provisions for the welfare of the students of the University and the institutions maintained by it and admitted to its privileges. and make such recommendations and offer such advice to the concerned functionaries and bodies thereof. as may be 'necessary. for strengthening and improving the arrangements in respect of the following matters -

(i) health. physical fitness and personal counseling:

(ii) literary. cultural and other creative and recreational activities:

(iii) sports. games, athletics and physical culture: ,

(iv) socially-oriented and other extra-curricular activities:

(v) personality development and enhancement of general skills;

(vi) the lodging of students' not resident with their families or in the Hostels maintained or recognized by the University or maintained by the institutions admitted to its privileges;

(vii) messing facilities for Hostel residents and canteens and other amenities for students in general;

(viii) career counseling, placement advice and support. and employment information and guidance; .

(ix) special provisions for students with disabilities in respect of the matters specified in serial numbers (i) to (viii), and also for their easy access to academic and other facilities and amenities;

(x) special provisions for female students in respect of the matters specified in serial numbers (i) to (viii), and also for them in rooms for them in the Campuses of the University and of the institution admitted to its privileges;

(xi) such other matters relating to the welfare of students as may be referred to it by the Board of Management , other bodies, the Coordination Committees and the Vice-Chancellor .

(b) The Board of Students Welfare shall ordinarily be convened twice in an academic year. on the instructions of the Chairperson, by the Secretary, who shall maintain the proceedings, conduct 'the correspondence thereof and prepare the Annual Report for the approval of the Board.

(c) The concerned functionaries and bodies of the University, the heads of the institutions maintained by the University, shall take action on such recommendations and advice of the Board of Students Welfare as are relevant for them, and shall report such action to the Board.

(d) The members of each Coordination Committee shall be apprised by the Convener of the recommendations and advice of the Board of Students Welfare having a bearing on the unit or institution with which the Coordination Committees concerned, and each such member shall take action thereon and" report the same to the Board through the Convener. .

3 (a) The provisions in the University in respect of specific matters referred to in sub-clause (a) of clause 2 shall be as follows --

(i) the Athletic Association shall be responsible for arrangements for sports and games recognized by it and for athletics and physical culture, including the maintenance of facilities,' the training and coaching of students, the organization of events and competitions and collaboration with institutions and agencies these respects; '

(ii) the Central Cultural Committee shall organize literary, cultural and other creative activities for students;

(iii) the University Employment information and Guidance Bureau shall make arrangements to provide information and guidance to students on opportunities for employment and self employment, including a reading-room for newspapers and periodicals and compilation of digests of information on such opportunities, assist and advise them in respect application procedures, organize seminars, workshops and other interactive programmes directed at the preparation of students for written tests and interviews; and

(iv) the Placement Advisory Committee shall offer advice on the coordination and strengthening of the placement mechanisms of the Departments University Institutes, independent Centers and Schools, or of specific academic programmes conducted by them.

(b) The constitution, or administrative organization ; and functions of the Athletic Association, the Central Cultural Committee, the University Employment information and Guidance Bureau and the Placement Advisory Committee, and other matters in respect thereof; shall be laid down by the Board of Management by Regulations:

Provided that the first such Regulations shall be drawn up by the Vice-Chancellor and reported to the Board of Management

## **ORDINANCE: XX THE BOARD OF HEALTH ORDINANCE:**

I. (a) There shall be a Board of Health in the University, which shall be constituted as follows

—

- (i) the Vice-Chancellor (Chairperson);
- (ii) the Pro-Vice-Chancellor or, where there is no Pro-Vice-Chancellor, a Professor of the University nominated by the Vice-Chancellor for such period as the Vice-Chancellor may determine;
- (iii) one member of the Board of Management, not being a member in the service of the University or of any institution admitted to its privileges, nominated by the Vice-Chancellor, for a period of two years;
- (iv) the Chairperson of the Delegacy;
- (v) the Chairperson of the Women's Advisory Board;
- (vi) the Senior Medical Officer of the University; and
- (vii) the Dean of Students Welfare (Secretary)

2 (a) The Board of Health shall ordinarily be convened twice in an academic year by the Secretary, on the instructions of the Chairperson, and shall perform the following functions, namely,

- (i) to review, from time to time, the arrangements for promoting the health of students, and make recommendations to the Board of Management for strengthening the same;
  - (ii) to consider and approve proposals for the conduct of campaigns for increasing the awareness of the students and the teaching and non-teaching staff of the University on matters relating to health and hygiene and in respect of various kinds of medical and health problems, by the various bodies of the University on their own or in cooperation or collaboration with international and Governmental agencies and non-Governmental organizations;
  - (iii) to make recommendations to the Board of Management on the proposals of the Advisory Committee of the University Health Centre constituted under sub-clause (b) of clause 3, in respect of
    - (i) the improvement and expansion of the infrastructure, services and facilities of the University Health Centre;
    - (ii) the establishment of subordinate units of the University Health Centre in different locations in the Campuses of the University, and the management thereof; and
    - (iii) the rules for the provision of the services and facilities of the University Health Centre for different categories of users, including the charges to be levied in relevant cases;
  - (iv) to approve the annual plans, the Budget and the Annual Report of the University Health Centre;
  - (v) to offer advice on any matter referred to it by the authorities or other bodies of the University or the Vice-Chancellor; and
  - (vi) to perform such other functions as may be assigned by the ORDINANCES or Regulations, or by the Board of Management or the Vice-Chancellor.
- (b) The Secretary of the Board of Health shall, under the supervision of the Chairperson, maintain the proceedings and conduct the correspondence thereof.

3. (a) The Senior Medical Officer shall be responsible to the Vice-Chancellor for the administration and management of the University Health Centre and the supervision of the Medical Officers and staff thereof.

(b) There shall be an Advisory Committee for the University Health Centre (hereafter in this ORDINANCE: referred to as "the Advisory Committee"), which shall be constituted as follows

(i) the Pro-Vice-Chancellor , or the Professor referred to in serial number (ii) of sub-clause

(a) of clause I (Chairperson);

(ii) the Dean of Students Welfare;

(iii) the Chairperson of the Delegacy;

(iv) the Chairperson of the Women's Advisory Board;

(v) the Registrar'

(vi) the Finance Officer; and

(vii) the Senior Medical Officer (Secretary). .

(c) The Advisory Committee shall perform the following functions, namely-

(i) to submit proposals to the Board of Health 'for the improvement and expansion of the infrastructure of the University Health Centre, and of the medical and health services and facilities maintained by it for the students and the teaching and non-teaching staff of the University, other than the students and staff of such University College maintained by the University as may be specified by the Board of Management ;

(ii) to submit proposals the Board of Health on the establishment of subordinate units of the University Health Centre at different locations in the Campuses of the University and the management thereof;

(iii) to propose, for consideration by the Board of Health, the rules on the provision of the services and facilities of the University Health Centre for different categories of users, including the charges to be levied in relevant cases; .

(iv) to draw up the annual plans, the Budget and the Annual Report of the University Health Centre for consideration by the Board of Health;

(v) to offer advice on any matter referred to it by the Board of Health or the Vice-Chancellor ;

(vi) to perform such other functions as may be assigned by the ORDINANCES or Regulations, or by the Board of Management or the Vice-Chancellor .

(d) The Secretary of the Advisory Committee shall, under the supervision of the Chairperson, convene the meetings, maintain the proceedings and conduct the correspondence thereof.

# **ORDINANCE XXI THE DELEGACY AND THE BOARD OF RESIDENCE ORDINANCE:**

1. (a) Every regular student enrolled in the Departments under the Faculties of Arts, Social Sciences, Business Administration & Computer Application, Commerce, Law, Science, and Teacher Education in a University, other than the institute of Correspondence Courses and Continuing Education, an independent Centre or a School on whole-time basis for an academic programme of a duration of not less than one academic year, shall reside.

(i) With a parent or guardian; or in family or private lodgings; as a member of the Delegacy;

(ii) In a hostel owned, maintained and managed by the University (hereafter in this Ordinance referred to as "University Hostel"); or

(iii) In a hostel owned, maintained and managed by a Trust or Society, or other private body, and recognized as such by the University (hereafter in this Ordinance referred to as "a Recognized Hostel").

(b) A Hostel shall not grant admission to any person other than a regular student referred to in sub-clause (a), and shall observe the admission rules prescribed by, or under, this Ordinance.

(c) A Hostel may affiliate any such regular student, referred to in sub-clause (a), as an "attached" (i. e. non-resident) student, in accordance with the rules in that regard to the extent of fifteen per cent of the approved number of places in the Hostel 'for resident students: '

Provided that attached students shall, for all purposes; be deemed to be the residents of the Hostel, but shall not be eligible to be assigned accommodation in the Hostel merely on the ground' of being affiliated thereto but an attached student with a standing as such of ordinarily not less than one academic year who has represented the University or the Hostel in one of the recognized sports, games, or literary or cultural activities, may be given preference in the assignment of such accommodation.

(d) The Delegacy shall be organized in Circles, with separate Circles for female students, on the basis of the academic programmes, or the classes thereof, in which the students are enrolled and such Circles shall be the primary units of the Delegacy membership of students not resident in or affiliated with any Hostel.

(e) The Admission of a resident student or the affiliation of an attached student of a Hostel and the membership of the Delegacy of a student shall stand cancelled in case he ceases to be a regular student under sub-clause (a).

(f) The University Hostel known as International House at the commencement of this ordinance shall not be governed by this ordinance.

(g) The delegacy circles are specified in SCHEDULE A, the University Hostels in SCHEDULE B and the recognized hostels in SCHEDULE C of this ordinance.

(h) The Board of Management may establish a new Delegacy Circle or University Hostel, or recognize the Delegacy Circles or rename, divide or abolish any University Hostel or amalgamate two or more such Hostels.

(i) The Delegacy shall have a Chairperson and a Secretary and an Advisory Committee.

(j) The Board of Residence, constituted under clause 3 shall supervise and coordinate the functions and development of Hostels and perform other functions specified in the said clause

(k) Each Hostel shall have a Warden and a Superintendent and, where the number of approved places for resident students in a Hostel is in excess of 200, may have an Assistant Superintendent:

Provided that the Board of Management may, in the case of n University Hostel for female students, sanction, the appointment of an Assistant Superintendent in case the number of approved places for resident students therein is in excess of 150.

(l) Each Recognized Hostel shall have a Managing Committee, as constituted under sub-clause (d) of clause 5- (here-after in this Ordinance referred to as the Managing Committee

2. (a) The Advisory Committee of the Delegacy shall consist of the following members namely

- i. The Chairperson of the Delegacy (Chairperson);
- ii. The Dean of one Faculty, other than a Faculty constituted by a University College, nominated by the Vice-Chancellor, for a period of two years;
- iii. One person from amongst the Directors of University Institutes, other than the institute of Correspondence Courses and Continuing Education, and the Heads of independent Centers, taken together, nominated by the Vice-Chancellor, for a period of two years;
- iv. The Dean of Students Welfare;
- v. One of the members of the Women's Advisory Board, nominated by the Vice-Chancellor, for a period of two years;
- vi. One of the Coordinators referred to in sub-clause (g), nominated by the Vice-Chancellor in consultation with the Chairperson of the Delegacy, for a period of two years;
- vii. The Secretary of the Delegacy (Secretary)

(b) All nominations under sub-clause (a) shall be reported to the Board of Management.

(c) The Chairperson of-the Delegacy shall be appointed by the Board of Management on the recommendation of the Vice-Chancellor from amongst the Professors of the University.

(d) The Secretary of the Delegacy shall be appointed by the Vice-Chancellor from amongst the Associate Professor and Assistant Professor of the University with a service of not less than ten years, in consultation with a committee consisting of the Chairperson of the Delegacy, and one member of the Board of Management nominated by the Vice-Chancellor, and such appointment shall be reported to the Board of Management.

(e) The Chairperson and the Secretary of the Delegacy shall be appointed as such for a term of two years and may be re-appointed but shall not hold office for more than two consecutive terms.

(f) The Delegacy shall promote and provide facilities and opportunities for various literary, cultural and other creative activities and organize competitions, exhibitions, festivals. Seminars and other extra-mural events for the members of the Delegacy and students in general and may also produce magazines, souvenirs and Newsletters on its own or in collaboration with units and entities within and outside the University

(g) The Delegacy shall have Coordinators for different kinds of literary, cultural and other creative activities, who shall be appointed from amongst the teachers of the University, on the recommendations of the Chairperson of the Delegacy by the Vice-Chancellor for such period as he may specify

(h) The Delegacy shall acquire office and other equipment and develop and maintain appropriate facilities for the fulfilment of its objectives and the Chairperson shall be responsible for the administration, use and upkeep thereof.

(i) The University shall maintain the buildings and grounds of the Delegacy and shall assign the core Group C and Group D staff thereof

(j) The Delegacy shall maintain such registers and records as may be prescribed by the University, and shall furnish such statistical information as the University may from time to time, require.

(k) The Delegacy shall be entitled to receive Non-Plan grants and Plan allocations from the University, and assistance from the University Grants Commission and with the concurrence of the Vice-chancellor, support and contributions from other agencies, organisations and persons for general or special purposes:

Provided that such Plan allocations, assistance support and contributions shall not be utilized, except in accordance with the terms and conditions governing the same.

(l) The funds of the Delegacy shall consist of the Delegacy membership fee paid by students, the allocations from the Non-Plan grant of the University and the receipts from charges for the use of the facilities referred to in sub-clause(h) and from publications, services and other sources.

(m) The Chairperson of the Delegacy shall be responsible for

(i) The planning, administration and coordination of the work and activities of the Delegacy;

(ii) The maintenance of the accounts of the Delegacy. in accordance with the rules of the University;

(iii) The preparation of the annual Budget of the Delegacy;

(iv) The engagement of agencies for providing different facilities and services to the Delegacy, in accordance with the rules of the University;

(v) The supervision of the staff assigned to the Delegacy or engaged In accordance with the provisions of the rules of the University for the Delegacy and its facilities; and

(vi) The custody of the assets, and the maintenance and custody of the registers and records of the Delegacy

and the Secretary of the Delegacy shall, under the supervision of the Chairperson, maintain the proceedings of the Advisory Committee prepare the Annual Report and carry out the correspondence of the Delegacy.

(n) The Advisory Committee of the delegacy shall ordinarily be convened twice in an academic year by the Secretary, on the instructions of the Chairperson, and shall perform the following functions, namely

(i) To review, from time to time, the activities of the Delegacy, and suggest measures for strengthening and enlarging the range of the same;

(ii) To approve the annual plans, the Budget and the Annual Report of the Delegacy;

(iii) To recommend the membership fees and other dues payable by students and the schedule of charges for the use of the facilities of the Delegacy; I

(iv) To make recommendations to the Board of Management in respect of the establishment of a new Delegacy Circle or the reorganizations of Delegacy Circles;

(v) To offer advice on any matter referred to it by the authorities of the University or the Vice-Chancellor; and '

(vi) To perform such other functions as may be assigned by the Ordinances or Regulations. .

(o) The annual Budget of the Delegacy, as finalised by the Advisory Committee, shall, with the concurrence of the Vice-Chancellor, be submitted to the Finance Committee.

(p) The schedule of charges for the use of the facilities of the Delegacy by units or entities within and outside the University, as proposed by the Advisory Committee from time to time, shall be approved by the Board of Management:



Provided further that no charges shall be levied for the use of such facilities for activities conducted or sponsored by the Delegacy itself.

(q) The Chairperson of the Delegacy shall be responsible for the receipt and realization of grants and revenues and other incomes, and for purchases and acquisitions, drawals from the funds and disbursal of the payments of the Delegacy, and all such purchases, acquisitions, drawals and disbursements, and the provisions in respect of sanctions for the same, shall be in accordance with the rules of the University.

(r) The accounts of the Delegacy shall be audited in accordance with the rules of the University.

3. (a) The Board of Residence shall consist of the following members, namely:

- i. the Vice-Chancellor (Chairperson);
- ii. the Pro-Vice-Chancellor;
- iii. one member of the Academic Council, not being a member in the service of the University or any institution maintained by it or admitted to its privileges, nominated by the Vice-Chancellor, for a period of two years;
- iv. two persons from amongst the Deans of Faculties, other than the Dean of a Faculty constituted by a University College, Directors of University Institutes, other than the Institute of Correspondence Courses and Continuing Education, and independent Centers, taken together, nominated by the Vice-Chancellor, for a period of two years;
- v. the Chairperson of the Women's Advisory Board;
- vi. two Wardens of the University Hostels for male students, one Warden of the University Hostels for female students, and two Wardens of the Recognised Hostels, by rotation in the order in which the said Hostels are respectively listed in SCHEDULE B and SCHEDULE C, for a period of two years;
- vii. the Proctor; and
- viii. the Dean of Students Welfare (Secretary):

Provided that the nominations under serial numbers (iii) and (iv) shall be reported to the Vice-Chancellor

(b) The Board of Residence shall ordinarily be convened twice in an academic year by the Secretary, on the instructions of the Chairperson, and shall perform the following functions, namely -

(i) To determine from time to time the rules and procedures for admission and attachment of students to the Hostels, including in respect of the University Hostels, including in respect of University Hostels for male and female students. To review, from time to time, the rules and procedure for admission and attachment of students to the Hostels, including, in respect of the University Hostels, a common admission procedure separately for Hostels for male and female students;

(ii) To lay down, from time to time, the rules for the Hostels in respect of the conditions of residence of students, including the admissible period of residence in each academic year and the maximum duration of membership of a Hostel as resident and attached student, the attendance of resident students, the discipline and conduct of resident and attached students. The penalties for non-observance or violation of the provisions on attendance, discipline and conduct, the local guardians and permitted visitors of the resident students, the stay of short-term guests of resident students, and the offices, mode of selection, term and duties of the representatives of the resident and attached students;

(iii) To lay down the rules for the inspection of the Hostels at specified intervals, and on the basis of reports of such inspections issue appropriate instructions to the Warden, in the case of a University Hostel, or the Managing Committee, in the case of a Recognized Hostel, and make recommendations in that regard for the consideration of the Board of Management:

(iv) To recommend from time to time, for approval by the Board of Management of the schedule of fees and other charges to be paid, including the mode of payment thereof, by the resident and attached students of the Hostels:

Provided that the said schedule may be different for University Hostels and Recognized Hostels, and may also provide for additional charges of varied amounts leviable by individual Hostels for specified heads;

(v) To make recommendations to the Board of Management in respect of the establishment of a new University Hostel and the renaming, division or abolition of any University Hostel or the amalgamation two or more such Hostels;

(vi) To consider and finalise the Annual Reports of the Hostels, and its own Annual Report, for further action by the Registrar;

vii) To consider, and make recommendations to the Finance Committee on proposals submitted by the University Hostels for the sanction of funds, additional to their annual Non-Plan grant, for different purposes;

viii) To consider and make recommendations to the Planning and Development Board or the Board of Management, on matters, within their respective jurisdictions, relating to proposals submitted by the University Hostels for the expansion, development or improvement of their infrastructure, facilities and services; ‘

(ix) To consider the annual Budget of the Recognized Hostels, in accordance with the provisions of sub-clause (h) of clause 5;

x) To take steps for promoting coordination in relevant matters, including common or shared facilities, between the University Hostels;

(xi) To offer advice on any matter referred to it by the authorities of the University or the Vice-Chancellor: and

xii) To do such other acts and things as may be requisite or expedient for the exercise of the preceding functions and perform such other functions as may be assigned by the Ordinances or Regulations or by the Board of Management.

c) The Secretary shall maintain the proceedings of the Board of Residence, which shall be reported to the Board of Management, and conduct the correspondence thereof.

(d) Pending the prescription of the rules and procedures referred to in serial numbers (i). (ii) and (iii) of sub-clause (b), by the Board of Residence, and of the schedule of fees and charges. referred to in serial number (iv) thereof, by the Board of Management, such rules procedures and schedule shall be ‘laid down’ by the Vice-Chancellor, with effect from the date of commencement of this Ordinance, and shall be reported to the Board of Management and the Board of Residence.

4 (a) in the case of a University Hostel

(i) The Warden shall be appointed by Board of Management on the recommendation of the Vice-Chancellor from amongst the Professors of the University;

(ii) the Superintendent shall be appointed by the Vice-Chancellor from amongst the Associate Professor and Assistant Professor of the University, with a service of not less than five years, in consultation with a Committee consisting of one member of the Board of Management nominated by it, the Dean of Students Welfare and the Warden of the Hostel; and

(iii) The Assistant Superintendent, referred to in sub-clause (k) of clause 3', shall be appointed by the Vice-Chancellor from amongst the confirmed Assistant Professor of the University in consultation with the Dean of Students Welfare and the Warden of the Hostel: Provided that a casual vacancy in the Office of the Warden, the Superintendent or the Assistant Superintendent shall be filled by the Vice-Chancellor from amongst teachers eligible for regular appointment to the post, for the period up to the resumption of duties by the regular incumbent or the appointment of the successor to the regular incumbent, whichever earlier.

b) In the case of a registered Hostel, the Managing Committee shall, with the approval of the Vice-Chancellor, appoint

(i) The Warden from amongst the regular teachers of the University, with a service of not less than ten years;

(ii) The Superintendent from amongst the regular teachers of the University, with a service of not less than five years;

(iii) The Assistant Superintendent, if required to be appointed under the provisions of sub-clause (c) of clause 1, from amongst the regular teachers of the University:

Provided that where the Vice-Chancellor is satisfied that it is not feasible for the Warden, or the Superintendent, -or the Assistant Superintendent, to be appointed from amongst the regular teachers of the University, he may approve the appointment as such of a regular teacher of any of the institutions admitted to the privileges of the University with the specified period of service.

(c) The Warden, the Superintendent and the Assistant Superintendent of each Hostel shall be appointed as such for a term of two years and may be re-appointed, but shall not hold office for more than three consecutive terms.

(d) The Superintendent and Assistant Superintendent of each Hostel may be assigned an unfurnished residence, ordinarily in or proximate to the premises of the Hostel, and granted such allowances as may be approved by the Board of Management from time to time:

Provided that the Warden of the Hostel may be provided with such non-residential facilities as may be approved by the Board of Management from time to time.

(e) The Warden of a Hostel shall

(i) exercise general supervision over the Hostel and shall regularly visit and inspect it;

(ii) be appropriately accessible to the resident and attached students of the Hostel and look after their general welfare

(iii) take appropriate action on serious violations of the conditions of residence and the rules of attendance, conduct and discipline by resident or attached students reported by the Superintendent, and where necessary refer any such matter to the Proctor and, in the case of a Recognized Hostel also to the Managing Committee thereof;

(iv) Prepare the annual Budget of \_ the Hostel, in 'consultation with the Superintendent, and submit the same

(1) In the case of a University Hostel, with the concurrence of the Vice-Chancellor, to the Finance Committee, or

(2) In the ease of a Recognized Hostel, to the Managing Committee;

(v) approve the proposals drawn up by the Superintendent for purchase of equipment, furniture and other items, as required, within the limit of the provisions in the Budget for the same, and

(1) In the case of a University Hostel, in accordance with the rules of the University in that regard; or

(2) In the case of a Recognized Hostel, in accordance with the procedure laid down, consistent with the rules of the University, by the Managing Committee;

(vi) In the case of

(1) A University Hostel, subject to the rules of the University, be responsible for; or the receipt and realization of the grants and other incomes; purchases, acquisitions and withdrawals from the funds assigned to the Hostel and the disbursement of its payments; or ‘

(2) A Recognized Hostel, exercises such responsibilities, as may be assigned by the Managing Committee, in respect of the receipt and realization of the grants and other incomes, purchases, acquisitions and withdrawals from the funds assigned to, or of, the Hostel and the disbursement of its payments

Provided that in the case of a Recognised Hostel referred to in clause 6, all receipts and realizations, purchases, acquisitions, drawals and disbursements shall be subject to the rules of the University in that regard;

(vii) In the case of

(1) a University Hostel, finalise, and submit to the Board of Residence, the proposals of the Superintendent for the sanction of additional Non-Plan grants; or

(2) a Recognized Hostel, finalise, and submit ‘to the Managing Committee, the proposals of the Superintendent for allocations from the funds of the Hostel, for different purposes, and for the expansion, development or improvement of the infrastructure of the Hostel;

(viii) finalise the Annual Report of the Hostel drawn up by the Superintendent and submit the same to the Board of Residence:

Provided that in the case of a Recognized Hostel, the Annual Report shall be so submitted through the Managing Committee; in consultation with the Superintendent, assign the work of the Assistant Superintendent (if any) from time to time.

Provided that in the case of a Recognised Hostel, the assignment of work to the Assistant Superintendent shall be reported to the Managing Committee; and

(x) perform such other functions as may be assigned by the Board of Residence, the rules referred to in serial numbers (i) and (ii) of sub-clause (b) of clause 3, and by, or under, other provisions of this Ordinance, and in the case of a Recognised Hostel, also such functions as may be assigned by the Managing Committee.

(f) The Superintendent of a Hostel shall

(i) allot accommodation to newly admitted or continuing resident students, and make changes in any such allotment, as and when expedient or necessary;

(ii) inspect the rooms allotted to the resident students;

(iii) enforce the conditions of residence and the rules of attendance of resident students, and the rules of discipline and conduct of resident and attached students, and report serious cases of the violation thereof to the Warden and, in the case of a recognised Hostel, also to the managing Committee thereof;

(iv) supervise the staff assigned to the Hostel, or contractually engaged for the Hostel, in the case of a University» Hostel, in accordance with the rules of the University or, in the case ‘ of "a Recognized Hostel, in accordance with the rules laid down by the Managing Committee thereof;

(v) Be responsible to the Warden for the maintenance of the accounts, the proper utilization of grants, allocations and advances, the appropriate functioning of the facilities and amenities, and, the maintenance and custody of the assets, registers and records of the hostel:

Provided that in the case of a Recognised Hostel, the Warden shall, in this regard exercise supervision over the Superintendent on behalf of Managing Committee ; and

(vi) Perform, such other functions as may be assigned' by the Board of Residence, sub-clause (g), the rules referred to in serial numbers (i) and (ii) of sub-clause (b) of clause, 3, and by, or under, other provisions of this Ordinance, and in the case of a Recognised Hostel, also such functions as may be assigned by the Managing Committee.

(g) The Assistant Superintendent of a University Hostel shall work under the supervision of the Superintendent and perform the duties assigned in accordance with the provisions of this Ordinance. ,

(h) Each Hostel any provide, for the resident and attached students in accordance with its resources, library or reading room facilities, facilities for literary, cultural and other creative activities and sports and games, and arrange (if feasible) and regulate messing and canteen facilities exclusively for such students, and may, with the approval of the Board of Residence, organise any such facility in common or on shared basis with other Hostels. '

(i) Each Hostel shall maintain such registers and records as may be prescribed by the University, and shall furnish such statistical and other information as the University may, from time to time, require.

(j) The University shall maintain the buildings and facilities of a University Hostel, and shall assign the core Group C and Group D staff thereof, and shall prescribe the rules for the contractual arrangements to be made for other services required for the day-to-day functioning of the Hostel:

Provided that upon the commencement of this Ordinance, the Vice-Chancellor shall cause a review to be made by a committee consisting of the Dean of Students Welfare (Convener), the Registrar, the Finance Officer and one Professor of the University nominated by the Vice-Chancellor, of the personnel structure of the University Hostels, with a view to rationalizing the norms for the assignment of University staff and the provision of contractual services and pass appropriate orders on the basis of the recommendations of the Committee, and the said personnel structure shall, upon approval by the recommendations of the Committee by the Board of Management, be determined accordingly. '

(k) The accounts of a University Hostel shall be audited in accordance with the rules of the University.

5. (a) The Trust or Society administering a Recognised Hostel (here-after in this Ordinance referred to as "the parent entity") shall be responsible for the general administration and management of the Hostel, including the maintenance of its property and assets, the expenditure on salaries and contractual engagements for various duties and services and the realization of revenues, including fees and other charges leviable on resident and affiliated students:

Provided that the said responsibility shall be exercised through the agency of the Managing Committee of the Hostel, upon the constitution thereof under sub-clause (d).

(b) Within a period of three months from the commencement of this Ordinance, the Chairperson of the parent entity shall communicate to the Registrar, a copy of the approved budget of the Hostel for each financial year from the year of the commencement of the Act, and the following information, as on the date immediately preceding the commencement of the Act and the changes (if any) that have occurred in respect of the same up to the date of the commencement of this Ordinance ---

(i) the details of the property, assets and funds 'pertaining or belonging to, or assigned to, or held for or on behalf of, the Hostel and the encumbrances (including mortgage and collateral or other pledge). trespass or other encroachments thereon;

(ii) the position of the accounts of the Hostel, along with details of outstanding loans and unadjusted advances made out there-from and the undischarged liabilities (including pledges) thereon and a copy of the budget; and

(iii) the list of persons engaged specifically for, or posted by the parent entity to, the Hostel, along, with the duties, designation, remuneration, nature of employment (i. e. whether permanent; temporary or contractual), date of first continuous engagement/posting, qualifications, other personal particulars, and a copy of the service book/record in respect of each such person,

and shall also indicate there in the names of five persons who shall be the members of the Managing Committee under serial number (i) of sub-clause (d).

(d) The Managing Committee shall consist of the following members, namely-

(i) Five persons (not being an Officer of the University or a person holding the office of Dean of Student Welfare), including the Chairperson and the Secretary of the Managing Committee, nominated by the parent entity for a term of two years;

(ii) One member of the Board of Management, not being a person connected with the parent entity, nominated by Board of Management, for a term of two years;

(iii) One person nominated by the Vice-Chancellor for a term of two years;

(iv) One member of the Board of Residence, under serial numbers (ii), (iv) or (v) or (viii) of sub-clause (a) of clause 3 nominated by the Vice-Chancellor: and

(v) The Warden appointed under sub-clause (b) of clause 4 and shall stand constituted upon the nomination of the members under serial numbers (iii) and (iv).

(e) The Managing Committee shall, subject to the provisions of this Ordinance, administer and control the affairs, and preserve. manage and maintain the property and funds, of the Recognized Hostel, and ensure the faithful observance of the provisions of the Act, the Statutes, the Ordinances and the Regulations. '

(f) The funds of the Recognized Hostel shall consist of the allocations made by the parent entity from its resources for the purposes specified in sub-clause (a), the income from endowments, investments and' other assets in the name of, or assigned to, or held by, or on behalf of, the Hostel, contributions and donations from agencies, organisations or persons to, or for, the Hostel for specified purposes, receipts from fees and other charges paid by the resident and attached students and the income from facilities, publications, services and other sources, and also in the case of a Recognized Hostel referred to in clause 6, the supporting' grant mentioned therein:

Provided that such contributions, donations and supporting grant shall not be utilized, except in accordance with the terms, and conditions governing the same.

(g) The property and funds of the Recognized Hostel shall not be used for purposes other than those specified in sub-clause (d) of clause 4.

(h) The Managing Committee shall maintain and audit the accounts of the funds of the Hostel consisting with the rules of the University and forward the annual Budget of the Hostel to the Board of Residence for its observations and give due consideration to such observations:

Provided that in case of a Recognized Hostel referred to in clause 6, the said accounts shall, be maintained and audited in accordance with the rules of the University, and the Managing

Committee shall revise the annual Budget in accordance with the said observations, and report the Budget so revised to the Board of Residence.

(i) The Managing Committee For the parent entity, as the case may be, shall ensure that all activities, whether commercial, or other nature, within the-premises of the Hostel, other than an activity- permitted under' the provisions the Act, Statutes, Ordinances and Regulations, cease upon the commencement of the Ordinance.

(j) With effect from the date of the commencement of this 'Ordinance, the Warden, the Superintendent and the Assistant Superintendent, if any, holding office as such on the said date in any recognized Hostel, shall no longer continue in office.

Provided that pending the appointment of the Warden and the Superintendent under the provisions of sup-clause (b) of clause 4, the Chairperson of the parent entity may, with the approval of the Vice-Chancellor, appoint, as a stop-gap measure, teachers fulfilling the qualifications specified in the said sub-clause, as the Warden and the Superintendent of the Recognized Hostel, but a Warden so appointed shall not be a member of the Managing Committee.

(k) The Managing Committee shall provide all such information and returns as may be called for by the University Grants Commission, the Central Government or the University, in respect of any aspect of its functioning, within such time as may be specified in that regard;

(l) The Managing Committee may, by a resolution approved by the Vice-Chancellor, assign to the University, for such period as may be specified therein, any aspect of the functioning of the Recognized Hostel, and the corresponding functions of the

Managing Committee, including the appointment of the Warden, the Superintendent and the Assistant Superintendent, the admission and attachment of students, and the collection» of fees and charges from the resident and attached students, and where such assignment has been made, the said functions shall be exercised, under the supervision of the Board of Residence, by one, or more than one, officer, functionary or teacher of the University designated, or one, or more than one, Committee constituted, by the Vice-Chancellor:

Provided that where the parent entity had assigned any aspect of such functioning to the University prior to the commencement of this Ordinance and such assignment was in effect at such commencement, the same shall continue up to the approval by the Vice-Chancellor of a resolution of the Managing Committee withdrawing or varying such assignment. '

(m) Where, upon consideration of any report of an inspection carried out under the provisions of this Ordinance or any other information, the Vice-Chancellor is of the opinion that the Managing Committee of a Recognised Hostel has acted in excess of its functions or in default of its duties, he may, after considering such explanation as may be offered in that regard, issue appropriate directions and the Managing Committee shall comply therewith:

Provided that in case the Managing Committee does not to comply with any such direction within the time specified for the purpose, the Vice-Chancellor shall pass such orders in the matter as deemed expedient or necessary, and refer the matter to the Board of Management, and if the Board of Management is satisfied, after such inquiry as it may think fit to make, that the Managing Committee has acted in a manner contrary to the provisions of the' Act, the Statutes and the Ordinances, or has managed the affairs of the Hostel in a manner'-prejudicial to the interests of the Hostel; the resident or attached students thereof, jttte University, or the public interest, appoint to the Managing Committee such number of additional members, not being more than one-half of the total number of members thereof, for such period as it may determine but not exceeding two years on any one occasion:

Provided that the person appointed as an additional member shall hold office as such for the period specified in the order of his appointment, but the Board of Management may recall him at any time and appoint any other person to fill the vacancy caused by such recall.

6. (a) The University Grants Commission may extend supporting grant from specifically earmarked funds, on such terms and conditions and in such manner, as it may from time to time determine, to a Recognised Hostel that was in receipt of Non-Plan grant from the State Government, whether directly or through the agency of the University, on the date immediately preceding the commencement of the Act.

(b) In the case of a Recognised Hostel to which supporting grant is extended under clause (a)

(i) a person who was appointed or posted by the parent entity to the Hostel during the interval between the dates of the commencement the Act and of this Ordinance, including a person who was actually paid remuneration for the first time after the commencement of this Ordinance, shall not be recognised by the University as a person employed by the parent entity

specifically for duties at the Hostel, and shall not be entitled to any remuneration from the funds of the Hostel, and the parent entity or the Managing Committee, as the case may be, shall discontinue his services, or repatriate him' to the parent entity, with effect from the date of commencement of this Ordinance;

(ii) No person who was engaged on adhoc or contractual basis (including on daily wages), whether before or after the date of the commencement of the Act, by the parent entity specifically for performing any task at the Hostel, shall be recognised by the University as continuing in such engagement at the Hostel after the commencement of this Ordinance, and the parent entity or the Managing Committee, as the case may be, "shall discontinue the said engagement with effect from the date of commencement of this Ordinance.

(c) In the case of a Recognised Hostel referred to in sub-clause (a), upon the commencement of this Ordinance a Committee, comprising the Dean of Students Welfare (Convenor), the Registrar, the Finance Officer and the Chairperson of the parent entity, or one member of the parent entity nominated by such Chairperson not being either a member. of any authority of the University "or a person in the service of the parent entity or working in the Hostel, shall conduct a review of the posts assigned specifically by the parent entity to the Recognised Hostel, as on the date immediately preceding the commencement of the Act, and submit a Report to the Vice-Chancellor

(i) identifying such of the said posts as are no longer required in view of the duties and tasks to be performed in the Hostel in accordance with the provisions 'of this Ordinance; and of the Act, the Statutes and the other Ordinances; and

(ii) recommending the designations, duties, qualifications and remuneration for such of the said posts as may continue in the Hostel in accordance with the said provisions.

(d) Upon the approval, by the Vice-Chancellor, of the Report, referred to in sub-clause (h), the posts identified therein as no longer required in the Recognised Hostel shall stand abolished, and the designations, duties, qualifications, remuneration and terms and' conditions of service of the posts approved for being continued in the Hostel (hereafter, in this clause referred to as the approved posts) shall stand re-determined in accordance with the recommendations of the Committee as approved the Vice-Chancellor, and the Managing Committee, or, where the Managing Committee has not commenced functioning, the parent entity, shall, within' such period as may be specified by the Vice-Chancellor for the purpose, accordingly -



(i) abolish the posts no longer required;

(ii) Re-determines the designations, qualifications, duties, remuneration, and terms and conditions of service of the approved posts

(iii) Reassign the persons. whose names feature in the list referred to in the first proviso to serial number (iv) of sub-clause (d), among the approved posts, to the extent of the number thereof, in accordance with their qualifications; and

(iv). Discontinue the services of the persons not so re-assigned to the approved posts, or repatriate them to the parent entity and shall report the foregoing actions to the Registrar: Provided that a person so re-assigned to any approved post shall continue thereon in accordance with the provisions of serial number (ii)

Provided further that If such re-assignment is not acceptable to any person, his employment may be terminated by the Managing Committee or the parent entity, as the case may be, in- accordance with the rules of the parent entity: '

Provided also that any vacancy in the approved posts shall be filled by the Managing Committee in accordance with the provisions of sub-clause (f)

(e) In the case of a Recognised Hostel referred to in sub-clause (a), the Managing Committee shall'

(i) Not make any change in the designation, number, qualifications and remuneration of the approved posts, except with the approval granted by the Vice-Chancellor, under intimation to the university grants Commission:

Provided that such approval shall not be granted for any increase in the said number and remuneration, except with the prior permission of the University Grants Commission;

(ii) not make any provision, on contractual basis, for services, including the engagement of personnel, for different duties and tasks in the Hostel, except in accordance with the rules of the University in that regard;

(iii) submit the annual Budget of the Hostel, as revised in accordance with the observations of the Board of Residence thereon, to the University Grants Commission, in- the manner laid down by the latter, for determining the quantum of the admissible supporting grant; and '

(iv) make selections for, and appointments to, vacancies in the approved posts, in the manner approved by the Vice-Chancellor:

Provided that the provisions in respect of reservations of posts for different categories of persons, as laid down by the Central Government or the University Grants Commission from time to time, shall apply to such appointments.

(f) The following conditions shall apply to a Recognised Hostel to which supporting grant is extended under the provisions of sub-clause (a) -

(i) the supporting grant shall be released in the manner, and utilised for the purposes and in accordance with the-procedure, laid down by the University Grants Commission;

(ii) the accounts of the Hostel shall be open to inspection and audit by such agency as may be specified by the University Grants Commission and by the Comptroller and Auditor-General of India;

(iii) The Managing Committee shall extend all cooperation and assistance to any' person or persons or Committee authorized to hostel including its properties and funds under the provisions under this ordinance

(iv) The Managing Committee shall give effect to the instructions of the University Grants Commission, and the directions issued under the provisions of this Ordinance, and the Statutes and other Ordinances of competent officers, functionaries, authorities and other bodies of the University.

# **SCHEDULE A**

## **DELEGACY CIRCLES**

### **DELEGACY CIRCLES FOR MALE STUDENTS**

1. ARTS & SOCIAL SCIENCES: I CIRCLE, comprising male students of the Bachelor's (Part I) programmes, other than Bachelor's programmes open only to graduates, under the Faculties of Arts and Social Sciences.
2. ARTS & SOCIAL SCIENCES II CIRCLE, comprising male students of the Bachelor's (Part II) programmes, other than Bachelor's programmes open only to graduates, under the Faculties of Arts and Social Sciences.
3. ARTS & SOCIAL SCIENCES: III CIRCLE, comprising male students of the Bachelor's (Part III/Part IV) programmes, other than Bachelor's programmes open only to graduates, and of undergraduate Diploma and Certificate of Proficiency programmes, under the Faculties of Arts and Social Sciences
4. ARTS & SOCIAL SCIENCES: IV CIRCLE, comprising male students of the Bachelor's programmes open only to graduates, the Master's (including M. Phil.) and Doctoral programmes, and Post-graduate Diploma and Certificate of Proficiency programmes, under the Faculties of Arts and Social Sciences.
5. COMMERCE, BUSINESS ADMINISTRATION & COMPUTER APPLICATIONS I CIRCLE, comprising male students of the Bachelor's programmes, other than Bachelor's programmes open only to graduates, and of undergraduate Diploma and Certificate of Proficiency programmes, under the Faculties of Commerce, Business Administration & Computer Applications.
6. COMMERCE, BUSINESS ADMINISTRATION & COMPUTER APPLICATIONS II CIRCLE, comprising male students of the Bachelor's programmes open only to graduates, the Master's (including M. Phil.) and Doctoral programmes, and the Post-graduate Diploma and Certificate of Proficiency programmes, under the Faculties of Commerce, Business Administration & Computer Applications.
7. LAW I CIRCLE, comprising male students of the Bachelor's (Part/Year I and Part/Year II) programmes for the three year course, and of the Bachelor's (Part/Year I and Part/Year II) programmes for the five year course, under the Faculty of Law. ' .
8. LAW + II CIRCLE, comprising male students of the Bachelor's (Part/Year III) programmes for the three year course, the Bachelor's (Part/Year I II, Part/Year IV and Part/Year V) programmes for the five year course, the Master's (including M. Phil.) and Doctoral programmes, and of all Diploma and Certificate of Proficiency programmes, under the Faculty of Law
9. SCIENCES, ENGINEERING & TECHNOLOGY I CIRCLE. Comprising male students of the Bachelors programmes, other than Bachelor's programmes open only to graduates and of under-graduate Diploma and Certificate of Proficiency programmes, under the Faculties of Science, Engineering & Technology.
10. SCIENCES, ENGINEERING & TECHNOLOGY II CIRCLE, comprising male students of the Bachelor's programmes open only to graduates, Master's (including M. Phil.) and Doctoral programmes. And of Post-graduate Diploma and Certificate of Proficiency programmes. Under the Faculties of Science, Engineering & Technology. –
- 11. TEACHER EDUCATION – GENERAL & SPECIAL: I CIRCLE**

- a) comprising male students of the Bachelor Programmes other than Bachelor's programmes open only to graduates and of under-graduate Diploma and Certificate of Proficiency programmes under the Faculty of Teacher Education
  - b) comprising male students of the Bachelor's programmes open only to graduates, Master's (including M. Phil.) and Doctoral programmes. And of Post-graduate Diploma and Certificate of Proficiency programmes under the Faculty of Teacher Education
12. INSTITUTE CIRCLE, comprising male students of academic programmes under University Institutes, independent centers and schools
- 13. DELEGACY CIRCLES FOR FEMALE STUDENTS**
- 1. ARTS & SOCIAL SCIENCES-W CIRCLE, comprising female students of the Faculties of Arts and Social Sciences.
  - 2. COMMERCE, BUSINESS ADMINISTRATION & COMPUTER APPLICATIONS -W CIRCLE, comprising female students of the Faculties of Commerce, Business Administration & Computer Applications.
  - 3. LAW-W CIRCLE, comprising female students of the Faculty of Law.
  - 4. SCIENCES, ENGINEERING & TECHNOLOGY -W CIRCLE, comprising female students of the Faculties of Science, Engineering & Technology.
  - 5. TEACHER EDUCATION – GENERAL & SPECIAL EDUCATION – W CIRCLE, comprising female students of the Faculty of Teacher Education
    - a) comprising female students of the Bachelor Programmes other than Bachelor's programmes open only to graduates and of under-graduate Diploma and Certificate of Proficiency programmes under the Faculty of Teacher Education
    - b) comprising female students of the Bachelor Programmes other than Bachelor's programmes open only to graduates and of under-graduate Diploma and Certificate of Proficiency programmes under the Faculty of Teacher Education.
  - 6. INSTITUTE-W CIRCLE, comprising female students of University Institutes, independent Centers and Schools.

#### **SCHEDULE B**

#### **HOSTELS MAINTAINED BY THE UNIVERSITY**

##### **1. UNIVERSITY HOSTELS FOR MALE STUDENTS**

I

II

III

##### **2. UNIVERSITY HOSTELS FOR FEMALE STUDENTS**

I ANJALI GIRLS HOSTEL

II

III

##### **3. HOSTELS RECOGNIZED BY THE UNIVERSITY**

I

II

III

## **ORDINANCE: XXII: THE BOARD OF DISCIPLINE**

### **ORDINANCE:**

1. For the purposes of this Ordinance, and the Schedule to this Ordinance, unless the context otherwise requires:

- i. "Code of Conduct" means the Code of Conduct for students, as laid down by the said SCHEDULE;
- ii. "student" means a student enrolled on regular or non-regular basis in any unit of the University system, and includes a former or continuing student eligible to appear at the Examinations as an ex-student and a trainee enrolled for any programme of training at any such unit; and
- iii. "University system" means the University and the institutions maintained by it and admitted to its privileges, taken together.

2. (a) There shall be a Board of Discipline, with jurisdiction over the entire University system, which shall consist of the following members, namely:

the Vice-Chancellor (Chairperson); ,

the Pro-Vice-Chancellor or, where there is no Pro-Vice-Chancellor, a Professor of the University' nominated by the Vice-Chancellor for such period as the Vice-Chancellor » may determine;

one member of the Board of Management, not being a member in the service of the University or of any institution admitted to its privileges, nominated by the Vice-Chancellor, for a period of two years;

- i. the Deans of Faculties;
- ii. the Dean of Students welfare;
- iii. the Chairperson of the Women's Advisory Board;.
- iv. the International Students Advisor;
- v. the Proctor (Secretary).

(b) The Board of Discipline and the Discipline Coordination Committee shall ordinarily be convened twice in an academic year. on the instructions of the Chairperson. by the Secretary. who shall maintain the proceedings and conduct the correspondence thereof.

(c) All students of the University system shall faithfully observe the Code of Conduct and shall be liable to disciplinary action by the officers, functionaries. authorities or bodies empowered in this regard by the Statutes. the ORDINANCE:s. the Regulations or the Rules made there-under. for any violation or disregard thereof.

3. (a) The Board of Discipline shall perform the following functions. Namely:

(i) to review the Code of Conduct and make recommendations to the Board of Management for the amendment thereof, from time to time;

(ii) subject to the approval of the Board of Management to determine and revise from time to time the procedure for dealing with the violation or disregard of the Code of Conduct by students and the schedule of penalties. Including rustication (i.e. removal for a stated period) expulsion, fines, cancellation of admissions and examination results, debarment for a stated period or forever from admission or Examinations. and other sanctions for any such violation or disregard

(iii) to consider and make recommendations on ways and means for strengthening the discipline of-students. maintaining an environment of student discipline conducive to'

academic and other pursuits in the University system, and promoting coordination within the University system with regard to student discipline;

(iv) to lay down the procedure for matters relating to the discipline of students involving more than one unit of the University system:

(v) to consider and take decisions on such matters referred to it by the Discipline Coordination Committee as are assigned to the jurisdiction of the latter:

(vi) to consider and finalize the Annual Report of the Discipline Coordination Committee and its own Annual Report for further action by the Registrar:

(vii) to offer advice on any matter referred to it by the authorities of the University or the Vice-Chancellor :

(viii) to do such other acts and things as may be requisite or expedient for the exercise of the preceding functions and perform such other functions as may be assigned by the ORDINANCES or Regulations or by the Board of Management

4. (a) Pending the determination of the procedure and the schedule of penalties referred to in serial number (ii) of sub-clause (a) of clause 3. by the Board of Discipline, and the approval thereof by the Board of Management, such procedure and schedule as is in force on the date immediately preceding the commencement of this Ordinance, shall continue to apply, with such adaptations and modifications thereof as may be approved by the Vice-Chancellor, and any such adaptation or modifications shall be reported to the Board of Management and the Board of Discipline

(b) The procedure for dealing with the violation or disregard of the Code of Conduct by students may provide for a summary process in serious cases of indiscipline and misconduct where the offending action has taken place in the presence of the head of any institution of the University system or any functionary responsible for the maintenance of discipline therein.

(c) For the purposes of the proceedings in respect of any instance of the violation or disregard of the Code of Conduct by students, reliance may be placed. in addition to the statements of persons, on photographs, visual or auditory recordings or reports carried by communication media.

(d) Any violation or disregard of the Code of Conduct shall be deemed to be an offence against the institution of the University system where, or in relation to the officers, functionaries, teaching and non-teaching staff, students or other members of which, such violation or disregard has taken place, and no proceeding instituted, or liable to be instituted, in regard' thereto shall be dropped merely on the ground that the person or persons who had filed the complaint or other information for which such proceeding is, or intended proceeding would be, based has or have withdrawn such complaint or information.

## **THE SCHEDULE TO ORDINANCE XXII CODE OF CONDUCT FOR STUDENTS**

1. (a) All students of the University system shall conduct themselves in a manner that is consistent with the academic and social objectives and the repute of the institution in which they are enrolled and of the University system, the maintenance therein of an environment conducive to the pursuit of knowledge and the promotion of a harmonious relationship amongst students and the observance of the provisions of the Statutes, Ordinances and Regulations of the University and the rules in force in such institution.

(b) Without prejudice to the generality of the provisions of clause (a), every student shall faithfully observe the rules specified in, or implied by, the Code of Conduct, by individually, or as a part of any group of students or persons, or both refraining from any act that constitutes indiscipline and misconduct under Rule 2, and shall be liable to disciplinary action by the officers, functionaries, authorities or bodies empowered in this regard by the Statutes, the Ordinances, the Regulations or the Rules made there-under, for any violation or disregard of this requirement.

2. The following acts on the part of students, individually or collectively, or in a group of two more students or persons, shall amount to indiscipline and misconduct:

(1) physical assault, threat to use physical force, or any other intimidatory behaviour, within the premises of any institution of the University system or of any unit of any such institution, against any teacher, officer functionary, member of any authority or other body, member of the non-teaching staff, or student of any such institution or unit, or a visitor, present on official invitation or for administrative or academic work in such premises; '

(2) causing disruption or disturbance in any manner in the teaching and other academic work, the working of Libraries, Laboratories, facilities and amenities, admission and examination processes, administrative working, and in any institution of the University system or any unit of such institution;

(3) the use of loudspeakers or any other sound amplification device in the premises of any institution of the University system, except where the Proctor (in the case of the University) or functionary responsible for the maintenance of discipline (in the case of any such institution other than the University) has permitted such use for any educational, academic, co-curricular literary, cultural or other extra-curricular event;

(4) unruly and disorderly behavior in the course of any educational or whether within or outside the premises of any such institution or unit;

(5) any disobedience of, or dissent against, the awards or decisions of Referees, Umpires, Judges or other adjudicators, officiating at any event or competition.

(6) any act or statement, or distribution or display of any document or literature, including the circulars, pamphlets, posters, press releases, etc which adversely affects the public image of any institution of the Code of Conduct for Students University system, or of any unit thereof, or of any individual belonging to, or associated with, such institution or unit:

- i. the possession and distribution of objectionable goods or materials:
- ii. any act that creates, or tends to create, ill-will between groups of persons or promotes intolerance on religious, social, regional or linguistic grounds: '
- iii. any act violative of the provisions of the Statutes, the Ordinances or the Regulations of the University, or of the rules made hereunder: '
- iv. the possession, display, use, or threat of use of any weapon:

- v. any act that interferes with the personal liberty of another person. Or subjects other persons to indignity, or involves physical violence or use of abusive language; ' '
- vi. any violation of the provisions of the 'Civil Rights Protection Act. 1976:
- vii. any violation of the status, dignity and honour of students belonging to the Scheduled Castes and the Scheduled Tribes;
- viii. any act or practice, whether verbal or otherwise that is derogatory or to women or amounts to sexual harassment;
- ix. the making of false statements or the submission of false documents:
- x. the use of title of the University, or of any institution of the University system, or of any unit of such institution. for any organization or event Or any unit of any attempt at bribery or recourse to any corrupt practice. in any manner:
- xi. any act that causes any loss, destruction or defacement of the property of any institution of the University system or of any unit of such institution:
- xii. any act amounting to unauthorised presence in, or entry or trespass into specified premises' and 'areas; and" any unauthorised retention of any property or premises, of any institution of the University system or of any unit of such institution;
- xiii. any act that causes, encourages or implies the interference of outside persons, organization s or authorities in the functioning of any institution of the University system or of any unit of such institution:
- xiv. unauthorised collection of funds,;
- xv. possession, distribution or consumption of alcoholic drinks. intoxicants. narcotics or any other psychotropic substances, and presence in the premises of institution of the University system or of any unit of such institution
- xvi. any act involving moral turpitude
- xvii. any act of resorting to or abetting ragging, as defined in clause and
- xviii. any other act that is, in the opinion of the officers or functionaries of the University or any unit of the University system. unbecoming of a student.

3- (II) For the purposes of these ' Rules, 'ragging" means any act or practice by which the dominant status or power of senior students is brought to bear on students freshly enrolled or students who are in any way considered by such students to be junior or inferior (hereafter. in this clause' referred to' as "the victims") and/or which violates, tends to violate or is perceived as violating the dignity of the victim. and includes individual or collective acts or practices that —

- (i) involve physical assault or threat of use of physical force against the victims;
  - (ii) violate the status. dignity and honour of students belonging to the Scheduled Castes and Scheduled Tribes;
  - (iii) violate the status. dignity and honour of women students;
  - (iv) expose the victims to ridicule and contempt and affect their self-esteem; or
  - (v) entail verbal or physical abuse or aggression. indecent gestures. Obscene and other objectionable behaviour: or
  - (vi) subject the victim to any pecuniary loss or any damage of personal possessions:
- Provided that abetment to ragging, whether by way of presence at. or incitement to. any act. or practice of ragging, shall also amount to ragging.
- (b) Ragging in any form is strictly 'prohibited, within the premises of any institution of the University system or any unit of such institution. or in public locations or on public transport. .
  - (c) A complaint of ragging may be filed by. or on behalf of, any victim.

(d) If the incident of ragging reported in the complaint referred to in clause (c) has occurred

-

(i) in any unit of an institution of the University system of which the victim is a student, such complaint shall be filed with the functionary in charge of such unit; or

(ii). in any other location. such complaint shall be filed with the Proctor (in case the victim is a student of the University) or the functionary responsible for the discipline of students (in case the victim is a student of an institution of the University system other than the University): .

Provided that where the said incident has occurred in the unit referred to in serial number (i), the complaint may directly be filed with the Proctor (in the case of the University) or the functionary responsible for the discipline of students (in the case any institution other than the University).

(e) Where the complaint referred to in clause (c) has been tiled under serial number (i) of clause

(f), the concerned functionary shall forthwith enquire into the concerned incident, and forward the complaint, along with his report thereon, to the Proctor (in the case of the University) or the functionary responsible 'for the discipline of students (in the case of an institution other than the University).

(g) The Proctor in the case of the University, or the functionary responsible for the discipline of students, in the case of an institution other than the University, shall, upon receipt of the report referred to in clause (e), or of the complaint under serial number (ii) of clause (c) or the provision thereto, proceed in [the matter expeditiously in accordance with the procedure referred to in serial number (ii) of sub-clause (a) of clause 3, read with sub-clause (a) of clause

(h) Where an incident of ragging has occurred and a complaint referred to in clause (c) has not been filed thereon, but information on such occurrence has come, or has been brought, to the knowledge of the functionary referred to in serial number (i) of clause (c), or the Proctor (in the case of the University) or the functionary responsible for the discipline of students (in the ease of any other institution of the University system) may take suo-moto cognizance of such information as may be relevant, and proceed in the same manner as if such complaint had been filed, in-accordance with the provisions of clause (c) or (d) or (e).

(i) Where any student has, after the completion of the procedure referred to in clause (l), been -found guilty of ragging, he shall be awarded penalty in accordance with the schedule of penalties referred to in serial number (ii) of sub-clause (a) of clause 3, read with sub-clause (a)'of clause 4, of Ordinance XXIV.



## **ORDINANCE XXIII The Women's Advisory Board**

### **ORDINANCE:**

- I. (a) There shall be a Women's Advisory Board in the University, the constitution, functions and jurisdiction whereof shall be prescribed by the Board of Management by Regulations.'
- (b) The Women's Advisory Board shall be the nodal agency in respect of the policy of the University against sexual harassment, and the said policy, as well as the functions of the Women's Advisory Board in that regard. shall be as laid down by the Regulations referred to in sub-clause (a).
2. (a) Notwithstanding anything contained in clause 1
  - (i) the first Women's Advisory Board shall consist of not more than eleven members, who shall be nominated by the Vice-Chancellor, 'and shall hold office as such members for a term of two years;
  - (ii) the functions of the first Women's Advisory Board shall be such as may be specified by the Vice-Chancellor.
- (b) The membership and 'functions of the first Women's Advisory Board shall be reported to the Board of Management.